

MACKENZIE COUNTY

REGULAR COUNCIL MEETING

FEBRUARY 27, 2013

10:00 A.M.

COUNCIL CHAMBERS
FORT VERMILION, AB

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, February 27, 2013
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the February 12, 2013 Regular Council Meeting	7
DELEGATIONS:	4.	a) Paul Noble – 1:00 p.m. b)	27
GENERAL REPORTS:	5.	a) Municipal Planning Commission Meeting Minutes – January 24, 2013 b) c)	31
TENDERS:	6.	a) None	
PUBLIC HEARINGS:	7.	a) None	
COMMUNITY SERVICES:	8.	a) Fort Vermilion Bridge Campground Recreation Area b) Fire Accreditation c)	37 45

d)

**ENVIRONMENTAL
SERVICES:**

9. a)

b)

c)

OPERATIONS:

10. a)

b)

c)

**PLANNING &
DEVELOPMENT:**

11. a)

b)

c)

**CORPORATE
SERVICES:**

12. a)

Policy RESV018 Water Reserve Fund

69

b)

c)

ADMINISTRATION:

13. a)

Election Bylaw

71

b)

Northwest Fire Conference

81

c)

Brownlee LLP Ladies Golf Tournament

85

d)

Amalgamation of Housing Boards

87

e)

Multi-Year Capital Infrastructure Plan - DRAFT

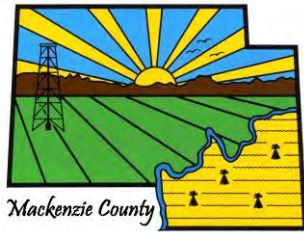
89

f)

g)

h)

- | | | | | |
|--|-----|----|---|-----|
| INFORMATION /
CORRESPONDENCE: | 14. | a) | Information/Correspondence | 113 |
| IN CAMERA
SESSION: | 15. | a) | Legal <ul style="list-style-type: none">• Legal Files Update | |
| | | b) | Labour | |
| | | c) | Land <ul style="list-style-type: none">• Mustus Energy | |
| NEXT MEETING
DATE: | 16. | a) | Regular Council Meeting
Tuesday, March 12, 2013
10:00 a.m.
Fort Vermilion Council Chambers | |
| ADJOURNMENT: | 17. | a) | Adjournment | |



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 27, 2013
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Minutes of the February 12, 2013 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the February 12, 2013 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

COMMUNICATION:

Approved council minutes are posted on the County website.

RECOMMENDED ACTION:

That the minutes of the February 12, 2013 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by: _____ CAO _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, February 12, 2013
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Odell Flett	Councillor
Eric Jorgensen	Councillor
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

Joulia Whittleton	Chief Administrative Officer
John Klassen	Director of Environmental Services & Operations
William (Bill) Kostiw	Director of Infrastructure Development & Government Relations
Byron Peters	Director of Planning and Development
Carol Gabriel	Manager of Legislative and Support Services

ALSO PRESENT: Members of the media and the public.

Minutes of the Regular Council meeting for Mackenzie County held on February 12, 2013 in the Fort Vermilion Council Chambers.

CALL TO ORDER: **1. a) Call to Order**

Reeve Neufeld called the meeting to order at 10:00 a.m.

AGENDA: **2. a) Adoption of Agenda**

MOTION 13-02-056 **MOVED** by Councillor Bateman

That the agenda be approved with the following additions:
Move item 13. L) to the in-camera meeting

- 13. n) NCDC Symposium
- 15. a) Pets

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

**3. a) Minutes of the January 15, 2013 Regular
Council Meeting**

MOTION 13-02-057

MOVED by Councillor Bateman

That the minutes of the January 15, 2013 Regular Council meeting be adopted as presented.

CARRIED

GENERAL REPORTS:

5. a) CAO Report

MOTION 13-02-058

MOVED by Councillor Wardley

That the Policy PW039 open house locations be changed as follows:

- April 5, 2013 – Rocky Lane Agricultural Society Community Hall
- April 6, 2013 – La Crete Heritage Centre

CARRIED

MOTION 13-02-059

MOVED by Councillor Jorgensen

That the CAO report for February 2013 be received for information.

CARRIED

5. b) Municipal Planning Commission Meeting Minutes

MOTION 13-02-060

MOVED by Councillor Wardley

That the Municipal Planning Commission meeting minutes of December 6, 2012 and January 10, 2013 be received for information.

CARRIED

5. c) Agricultural Service Board Meeting Minutes

MOTION 13-02-061

MOVED by Deputy Reeve Sarapuk

That the Agricultural Service Board meeting minutes of January 9, 2013 be received for information.

CARRIED

TENDERS:

6. a) None

**COMMUNITY
SERVICES:**

**8. a) Bylaw 886-13 Hamlet Residential Waste
Collection**

MOTION 13-02-062

MOVED by Councillor Wardley

That first reading be given to Bylaw 886-13 being the Hamlet Residential Waste Collection Bylaw for Mackenzie County.

CARRIED

MOTION 13-02-063

MOVED by Councillor Braun

That second reading be given to Bylaw 886-13 being the Hamlet Residential Waste Collection Bylaw for Mackenzie County.

CARRIED

MOTION 13-02-064

Requires Unanimous

MOVED by Councillor Derksen

That consideration be given to proceed to third reading of Bylaw 886-13 being the Hamlet Residential Waste Collection Bylaw for Mackenzie County.

CARRIED UNANIMOUSLY

MOTION 13-02-065

MOVED by Councillor Braun

That third reading be given to Bylaw 886-13 being the Hamlet Residential Waste Collection Bylaw for Mackenzie County.

CARRIED

8. b) Wadlin Lake Caretaker Bonus Structure Review

MOTION 13-02-066

MOVED by Councillor Braun

That administration be authorized to include a bonus structure in the Wadlin Lake Caretaker Contract in which the caretaker will receive a 25% bonus of the total revenue collected provided they had a successful year end evaluation by the Director of Community Services & Operations and a positive recommendation by the Community Services Committee.

CARRIED

MOTION 13-02-067

MOVED by Councillor J. Driedger

That administration be instructed to draft a policy on administering bonuses for parks caretakers and bring it back for Council review.

CARRIED

**ENVIRONMENTAL
SERVICES:**

9. a) Water Meter Bypasses

MOTION 13-02-068

MOVED by Councillor Derksen

That administration be authorized to proceed with reconfiguring the water meter bypasses that are currently in place due to freezing issues.

CARRIED

OPERATIONS:

**10. a) Policy PW039 Rural Road, Access Construction
and Surface Water Management Policy**

MOTION 13-02-069

MOVED by Councillor Bateman

That Policy PW039 Rural Road, Access Construction and Surface Water Management Policy be amended as presented.

CARRIED

Reeve Neufeld recessed the meeting at 11:07 a.m. and reconvened the meeting at 11:22 a.m.

MOTION 13-02-070

MOVED by Councillor D. Driedger

That the Mackenzie County Endeavor to Assist for Local Road Construction as identified in Policy PW039 be applicable to the road as per application.

CARRIED

10. b) Ice Bridge - Ground Penetrating Radar (GPR)

MOTION 13-02-071

Requires 2/3

MOVED by Councillor Derksen

That the 2013 Capital Budget be amended to include an additional \$15,000 for a Ground Penetrating Radar unit purchase with funding coming from the Roads Reserve.

CARRIED

**PLANNING &
DEVELOPMENT:**

11. a) Bylaw 884-13 Plan Cancellation for Consolidation Purposes Plan 922 1976, Block 1, Lot 1 (Pt. of SW 22-107-13-W5M) (Fort Vermilion Rural)

MOTION 13-02-072

MOVED by Councillor J. Driedger

That first reading be given to Bylaw 884-13, being a Plan Cancellation Bylaw to cancel and consolidate Plan 922 1976, Block 1, Lot 1 back into the quarter from which it was taken, subject to the public hearing input.

CARRIED

11. b) Bylaw 885-13 Land Use Bylaw Amendment Application to Rezone Part of Plan 962 1175, Block 1, Lot 5 (Part of SE 16-109-14-W5M) from Agricultural District 'A' to Residential Condominium District 'RCD'. (Rocky Lane)

MOTION 13-02-073

MOVED by Councillor Braun

That first reading be given to Bylaw 885-13, being a Land Use Bylaw amendment to rezone Part of Plan 962 1175, Block 1, Lot 5 (Part of SE 16-109-14-W5M) from Agricultural (A) to Residential Condominium District (RCD), subject to public hearing input.

DEFEATED

11. c) Industrial Area Structure Plans

MOTION 13-02-074

Requires 2/3

MOVED by Councillor Wardley

That Council authorizes a transfer of \$65,000 from the Infrastructure Master Plans project to the Area Structure Plan project to undertake the supplementary Industrial Area Structure Plans.

CARRIED

MOTION 13-02-075

MOVED by Councillor Braun

That the scope of work for the Area Structure Plan contract with Scheffer Andrew be amended to include the creation of ASPs for the industrial areas as specified in Motions 13-01-019, 13-01-020 and 13-01-021.

CARRIED

MOTION 13-02-076

MOVED by Councillor Jorgensen

That a letter be sent to the Town of High Level as presented, advising that the County is initiating preparation of an Industrial Area Structure Plan for an area within the Inter-municipal Development Plan as amended.

CARRIED

11. d) Annual Business Licensing

MOTION 13-02-077

MOVED by Councillor Bateman

That administration proceed with drafting a Business Licensing bylaw, incorporating key items as discussed.

CARRIED

Reeve Neufeld recessed the meeting at 12:17 p.m. and reconvened the meeting at 1:05 p.m.

PUBLIC HEARINGS:

7. a) Bylaw 879-12 Land Use Bylaw Amendment Application to Rezone Plan 092 0458, Block 6, Lot 1 (9006-91st Street) from Hamlet Country Residential 2 (HCR2) to Public/Institutional (P) (Hamlet of La Crete)

Reeve Neufeld called the public hearing for Bylaw 879-12 to order at 1:05 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 879-12 was properly advertised. Byron Peters, Director of Planning and Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning and Development, presented the Development Authority's submission and indicated that first reading was given on December 11, 2012.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment. Discussion was held regarding the required school zone, dust control (area is already included in the dust control program), and development permit (which will include fencing if required).

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 879-12. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 879-12. There was no one present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 879-12 at 1:10 p.m.

MOTION 13-02-078 **MOVED** by Councillor Wardley

That second reading be given to Bylaw 879-12, being a Land Use Bylaw amendment to rezone Plan 092 0458; Block 6; Lot 1 from Hamlet Country Residential 2 (HCR2) to Public/Institutional (P).

CARRIED

MOTION 13-02-079 **MOVED** by Councillor Derksen

That third reading be given to Bylaw 879-12, being a Land Use Bylaw amendment to rezone Plan 092 0458; Block 6; Lot 1 from Hamlet Country Residential 2 (HCR2) to Public/Institutional (P).

CARRIED

7. b) Bylaw 880-12 Road Closure lying between SE 1-104-18-W5M and NE 36-103-18-W5M (Blue Hills)

Reeve Neufeld called the public hearing for Bylaw 880-12 to order at 1:10 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 880-12 was properly advertised. Byron Peters, Director of Planning and Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning and Development, presented the Development Authority's submission and indicated that first reading was given on November 28, 2012.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment. Clarification was requested on the closure area.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 880-12. Two written submissions were received. One from adjacent landowner Bill Siemens and one from the Fort Vermilion School Division.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 880-12. Dan Dyck was present to speak on behalf of the Fort Vermilion School Division to address concerns around traffic on the remaining road allowance and seepage concerns from the sewage lagoon.

Reeve Neufeld closed the public hearing for Bylaw 880-12 at 1:14 p.m.

MOTION 13-02-080

MOVED by Councillor D. Driedger

That administration move forward with Bylaw 880-12, being a Road Closure Bylaw for the closure of the most northerly 10 meters of Government Road Allowance lying south of Part of SE 1-104-18-W5M, subject to public hearing input.

CARRIED

**7. c) Bylaw 882-12 Land Use Bylaw Amendment
Application to Rezone Part of NW 2-106-15-W5M
from Urban Fringe (UF) to Public/Institutional (P)
(Hamlet of La Crete)**

Reeve Neufeld called the public hearing for Bylaw 882-12 to order at 1:21 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 882-12 was properly advertised. Byron Peters, Director of Planning and Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning and Development, presented the Development Authority's submission and indicated that first reading was given on December 11, 2012.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment. Will the proposed development affect the proposed school? The development will be of low volume production and should not affect the school.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 882-12. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 882-12. There was no one present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 882-12 at 1:24 p.m.

MOTION 13-02-081

MOVED by Councillor Jorgensen

That second reading be given to Bylaw 882-12, being a Land Use Bylaw amendment to rezone Part of NW 2-106-15-W5M from Urban Fringe (UF) to Public/Institutional (P) in the Hamlet of La Crete.

CARRIED

MOTION 13-02-082

MOVED by Councillor J. Driedger

That third reading be given to Bylaw 882-12, being a Land Use Bylaw amendment to rezone Part of NW 2-106-15-W5M from Urban Fringe (UF) to Public/Institutional (P) in the Hamlet of La Crete.

CARRIED

DELEGATIONS:

4. a) S/Sgt. Shane Ramteemal, High Level RCMP

MOTION 13-02-083

MOVED by Councillor Wardley

That the RCMP report by S/Sgt. Shane Ramteemal be received for information.

CARRIED

11. e) Economic Development Strategy

MOTION 13-02-084

MOVED by Councillor Wardley

That the Economic Development Strategy be adopted as amended, and that it be a living document to be amended as priorities change and to be reviewed annually during the Strategic Priorities sessions.

CARRIED

Alison Kilpatrick, Director of Corporate Services joined the meeting.

**CORPORATE
SERVICES:**

12. a) RESV018 Water Reserve Fund

MOTION 13-02-085

MOVED by Councillor Wardley

That Policy RESV018 Water Reserve Fund be adopted as presented.

CARRIED

12. b) Financial Report – December 31, 2012

MOTION 13-02-086

MOVED by Councillor Wardley

That the financial reports for the period ended December 31, 2012 be accepted for information.

CARRIED

12. c) Additional Named Insured – La Crete Adult Learning Council

MOTION 13-02-087

MOVED by Councillor Flett

That Council authorize the provision of insurance coverage to La Crete Community Adult Learning Council on a cost recovery basis through the Jubilee Insurance additional named insured program.

CARRIED

Alison Kilpatrick, Director of Corporate Services left the meeting.

Reeve Neufeld recessed the meeting at 2:12 p.m. and reconvened the meeting 2:24 p.m.

ADMINISTRATION:

13. a) 2013 Strategic Priorities

MOTION 13-02-088

MOVED by Councillor Bateman

That the Mackenzie County Strategic Priorities Report be approved as presented.

CARRIED

13. b) Regional Collaborative Governance Initiative – Discussion Protocols

MOTION 13-02-089

MOVED by Councillor Wardley

That the Mackenzie Regional Collaborative Initiative Discussion Protocol be approved as presented and signed by all Councillors.

CARRIED

MOTION 13-02-090

MOVED by Councillor Braun

That the Reeve and the Deputy Reeve be appointed to the Mackenzie Regional Collaborative Initiative.

CARRIED

13. c) Vote on a Question - La Crete Outdoor Swimming Pool Text and Notice

MOTION 13-02-091

MOVED by Councillor Wardley

That the La Crete Municipal Swimming Pool text for the notice of the Vote on a Question be approved as amended.

CARRIED

13. d) Town of High Level Recreation Facility Task Force

MOTION 13-02-092

MOVED by Councillor Wardley

That Councillor Bateman be appointed to the Town of High Level Recreation Facility Task Force.

CARRIED

Reeve Neufeld recessed the meeting at 3:23 p.m. and reconvened the meeting at 3:39 p.m.

13. e) Member at Large Appointments

MOTION 13-02-093

MOVED by Councillor Wardley

That Jerry Chomiak be appointed to the Assessment Review Board and the Subdivision & Development Appeal Board for the remainder of a one-year term ending October 2013.

CARRIED

MOTION 13-02-094

MOVED by Councillor Bateman

That Danny Friesen be appointed to the Subdivision & Development Appeal Board for the remainder of a one-year term ending October 2013.

CARRIED

13. f) Amalgamation of Housing Boards Working Committee

MOTION 13-02-095

MOVED by Deputy Reeve Sarapuk

That the following Councillors be appointed to the Amalgamation of Housing Boards Implementation Committee:
Councillor Flett
Councillor Jorgensen
Councillor Bateman
Councillor J. Driedger

CARRIED

13. g) Tats'uhkaa Ts'o Road – Rainbow Lake to Fort Nelson

MOTION 13-02-096
Requires 2/3

MOVED by Councillor Bateman

That the County fund 25% of the \$58,500 for the Phase 1 consultation for the proposed road from Rainbow Lake to Fort Nelson with funding coming from the General Operating Reserve and that administration be authorized to seek financial assistance from affected municipalities and industry.

CARRIED

13. h) Round Table Meeting with the Honorable Rona Ambrose, Minister of Public Works & Government Services, and Status of Women

MOTION 13-02-097

MOVED by Councillor Wardley

That Councillor Bateman be authorized to attend the round table meeting with the Honourable Rona Ambrose, Minister of Public Works & Government Services, and Status of Women to represent the County on February 20, 2013.

CARRIED

13. i) Growing Rural Tourism Conference

MOTION 13-02-098

MOVED by Councillor Wardley

That Councillor Braun be authorized to attend the Growing Rural Tourism Conference in Camrose on April 8 – 10, 2013.

CARRIED

13. j) April 9, 2013 Regular Council Meeting

MOTION 13-02-099

MOVED by Councillor Braun

That the April 9, 2013 regular council meeting be received for information.

CARRIED

13. k) Local Road Bridge Program – AAMD&C Survey

MOTION 13-02-100

MOVED by Councillor Wardley

That administration be authorized to submit the Local Road Bridge Program survey to AAMD&C as presented.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

**13. m) Memorandum of Understanding – Hazardous
Materials Unit**

MOTION 13-02-101

MOVED by Deputy Reeve Sarapuk

That the Memorandum of Understanding with respect to the Regional Hazardous Materials Unit between the County and the Towns of High Level and Rainbow Lake be extended to December 31, 2013.

CARRIED

13. m) NCDC Symposium (ADDITION)

MOTION 13-02-102

Requires Unanimous

MOVED by Councillor Wardley

That Councillors attending the Growing the North Conference be authorized to attend the NCDC Symposium in Spirit River on February 19, 2013.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

14. a) Information/Correspondence

MOTION 13-02-103

MOVED by Councillor Wardley

That the County sponsor the Fort Vermilion Winter Carnival as part of their 225th birthday celebration as the fireworks sponsor to a maximum amount of \$1,000.00.

CARRIED

MOTION 13-02-104

MOVED by Councillor Wardley

That the County sponsor the Agri-business Conference in Grande Prairie on March 14, 2013 in the amount of \$500.00.

CARRIED

MOTION 13-02-105

MOVED by Councillor Bateman

That the information/correspondence items be accepted for information purposes.

CARRIED

IN CAMERA SESSION:

MOTION 13-02-106

MOVED by Councillor Flett

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 4:21 p.m.

- 14. a) Legal
- 14. b) Labour
- 14. c) Land

CARRIED

MOTION 13-02-107

MOVED by Councillor D. Driedger

That Council move out of camera at 5:44 p.m.

CARRIED

15. a) Legal – Regional Collaboration Governance Initiative

MOTION 13-02-108

MOVED by Deputy Reeve Sarapuk

That the January 18 & 19, 2013 Regional Collaborative Governance confidential meeting notes be accepted for information.

CARRIED

15. a) Legal – Town of High Level Regional Service Sharing Agreement Review Update

MOTION 13-02-109

MOVED by Councillor J. Driedger

That the Town of High Level Regional Service Sharing Agreement update be received for information.

CARRIED

15. a) Legal – Pets (ADDITION)

MOTION 13-02-110

MOVED by Councillor Wardley

That item 15. a) Pets be deleted from the agenda.

CARRIED

15. b) Labour

15. c) Land – Mustus Energy

MOTION 13-02-111

MOVED by Councillor Derksen

That Mustus Energy be tabled to the next meeting.

CARRIED

15. c) Land – G7

MOTION 13-02-112

MOVED by Councillor Bateman

That the Generating for Seven Generations (G7) be received for information.

CARRIED

15. c) Land – Crown Land Negotiations

13. I) Crown Land Lease Agreement for the Fort

Vermilion Agricultural Research Station

MOTION 13-02-113

Requires 2/3

MOVED by Councillor D. Driedger

That the 2013 operating budget be amended to include \$50,000 to be taken from the general operating reserve to cover the land lease and utility costs for the Fort Vermilion Agriculture Research Station.

CARRIED

MOTION 13-02-114

MOVED by Councillor Bateman

That administration be authorized to enter into a one-year lease agreement with the Federal Government for the Fort Vermilion Agricultural Research Station.

CARRIED

MOTION 13-02-115

MOVED by Councillor Bateman

That the County enters into an agreement with Mackenzie Applied Research Association for the Federal Agriculture Site located in the Hamlet of Fort Vermilion and that the term coincides with the lease between the County and the Federal Government.

CARRIED

**NEXT MEETING
DATE:**

16. a) Regular Council Meeting
Wednesday, February 27, 2013
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

17. a) Adjournment

MOTION 13-02-116

MOVED by Councillor Flett

That the council meeting be adjourned at 5:50 p.m.

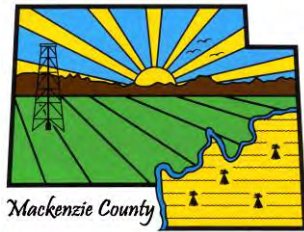
CARRIED

These minutes will be presented to Council for approval on February 27, 2013.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer

UNAPPROVED



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 27, 2013
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	DELEGATION Paul Noble – 1:00 p.m.

BACKGROUND / PROPOSAL:

See attached background information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

COMMUNICATION:

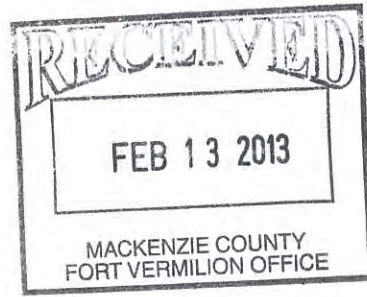
N/A

RECOMMENDED ACTION:

To be determined following delegation presentation.

Author: C. Gabriel **Review by:** _____ **CAO** _____

From: Paul Noble 780-927-2365
To: County Office
Subject: Bylaws and Enforcement



Questions to be brought to County Office for explanation !!

- ① Who has the right to come on private property without owner's consent?
- ② Who has the right to take government property off of private property without the consent of land owner?
- ③ Once a bylaw has been passed who in the local government can decide to over ride said bylaw? To the point that the bylaw only applies to a few people and not every body?
- ④ Who in the local government, gets to decide that federal law only applies to part of the tax paying public? i.e. Trespassing after 6:00 PM or after dark, with the intent of removing property without consent of land owner.
- ⑤ If a property owner gives bylaw officer permission to ~~set~~ place a "live capture animal trap" on said private property, does any animal caught in government trap become government property?
- ⑥ If so, is there not any penalty for someone who takes "government property" i.e. trap and contents or just contents off of said private property?
- ⑦ If federal, provincial, and county government and or law enforcement can not do anything to enforce said law or bylaws, what recourse does land owner have to take care of ongoing problem that concerns nuisance dogs and cats on private property?

Questions to be brought to county office for explanation

- ⑧ Why do some members of local government think that it is O.K. for them pass bylaws, and then turn around and break their own bylaws? After advertising bylaw in local paper, county news letter, and Big Deal Bulletin
- ⑨ Why do some local government personnel think they can come on private property and release a "nuisance dog" from "live capture animal trap", which was placed by bylaw officer, without notifying land owner they are going to do so? Nuisance dog was just turned loose in neighborhood at 21:30 hr.
- ⑩ All of these questions stem from incidents that occur after 2:00 hr or 9:00 P.M.

These questions stem from ongoing problems with stray dogs and cats over the past two to three years

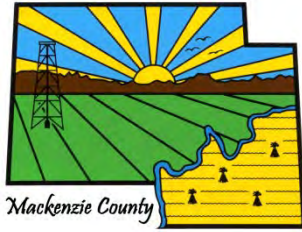
Animals that defecate and urinate and dig holes in flower and vegetable gardens. Some of these dogs have been seen chasing children on bikes, chasing small dogs that are being walked on leash by landowner. Trying to get into trash cans

These dogs have been seen running in packs of 3 to 6 animals together

Let us not forget a dog mauling at South Tallcree a few years ago, where a young child was mauled to death by a pack of dogs

Is that what has to happen in Fort Vermilion, before the local government addresses this problem.

Paul A. Noble



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 27, 2013
Presented By:	Byron Peters, Director of Planning & Development
Title:	Municipal Planning Commission Meeting Minutes – January 24, 2013

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the January 24, 2013 meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

COMMUNICATION:

RECOMMENDED ACTION:

That the Municipal Planning Commission meeting minutes of January 24, 2013 be received for information.

Author: B. Peters Review Date: _____ CAO _____

**Mackenzie County
Municipal Planning Commission Meeting**

**Mackenzie County Office
Fort Vermilion, AB**

Thursday, January 24, 2013 @ 10:00 a.m.

PRESENT

Jack Eccles	Chair, MPC Member
Wally Schroeder	Vice-Chair, MPC Member
Jacque Bateman	Councilor, MPC Member
Elmer Derksen	Councilor, MPC Member
Beth Kappelar	MPC Member

ADMINISTRATION

Byron Peters	Director of Planning & Development
Liane Lambert	Development Officer
Tamara Friesen	Administrative Assistant

1. CALL TO ORDER

Jack Eccles called the meeting to order at 10:00 a.m.

2. ADOPTION OF AGENDA

MOTION 13-10 **MOVED** by Beth Kappelar

That the agenda be adopted as presented.

CARRIED

3. MINUTES

a) Adoption of Minutes

MOTION 13-11 **MOVED** by Jacque Bateman

That the minutes of the January 10, 2013 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) Business Arising from Previous Minutes

There was no business arising from previous minutes.

4. DEVELOPMENT PERMIT

- a) Development Permit Application 01-DP-13
Sanjel Corporation; (Dry Cement Storage Skid)
Plan 022 4186, Block 4, Lot 7**

MOTION 13-12 **MOVED** by Wally Schroeder

That Development Permit 01-DP-13 on Plan 022 4186, Block 4, Lot 7 in the name of Sanjel Corporation be TABLED until the next MPC meeting.

CARRIED

5. SUBDIVISION

- a) Subdivision Application 55-SUB-12
SW 7-106-15-W5M; La Crete Rural
Peter W. & Helena Peters (Willie Wiebe, Agent)**

MOTION 13-13 **MOVED** by Elmer Derksen

That Subdivision Application 55-SUB-12 in the name of Peter W. Peters and Helena Peters on the SW 7-106-15-W5M be APPROVED with the following conditions:

1. This approval is for a single lot subdivision, 7.24 acres (2.93 hectares) in size.
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c) **The existing pumpout sewer system shall be removed and replaced with a sewage disposals system that conforms to and fits the setback requirements of the Alberta Private Sewage Systems Standard of Practice 2009.**

- d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
- e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

CARRIED

- b) **Subdivision Application 01-SUB-13
Part of NW 13-105-15-W5M; La Crete Rural
Peter & Margaret Froese**

MOTION 13-14 **MOVED** by Jacquie Bateman

That Subdivision Application 01-SUB-13 in the name of Peter Froese and Margaret Froese on Part of NW 13-105-15-W5M be APPROVED with the following conditions:

- 1. This approval is for a single lot subdivision, 10 acres (4.04 hectares) in size.
- 2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) **Provision of access to the subdivision and the balance of the lands is to be provided by means of a 30 meter service road right-of-way across the highway frontage of the proposed parcel for a distance of 30 meters beginning at the NW limit of the proposed parcel. Alberta Transportation requires the service road dedication to be by Plan of Survey and at no cost to the department.**

- c) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
- d) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$3,500.00 per acre. Municipal reserve is charged at 10%, which is \$350.00 per subdivided acre. **10 acres times \$350.00 equals \$3,500.00**
- e) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
- f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- g) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

CARRIED

6. MISCELLANEOUS ITEMS

- a) **Bylaw No. __.13
Plan Cancellation for Consolidation Purposes
Plan 922 1976, Block 1, Lot 1 (Pt. of SW 22-107-13-W5M)
(Fort Vermilion Rural)**

MOTION 13-15 MOVED by Beth Kappelar

That the Municipal Planning Commission recommendation to Council be to approve Bylaw 8__-13, being a Plan Cancellation Bylaw to cancel and consolidate Plan 992 1976, Block 1, Lot 1 back into the quarter from which it was taken, subject to the public hearing input.

CARRIED

- b) **Action List**

The Action List of January 24, 2013 was reviewed.

7. **IN CAMERA**

There were no items to discuss in camera.

8. **NEXT MEETING DATES**

Municipal Planning Commission meeting dates are scheduled as follows:

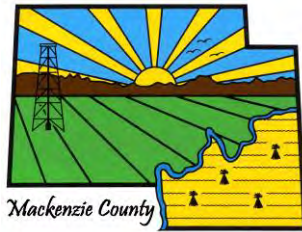
- ❖ February 07, 2013 at 10:00 a.m. in La Crete
- ❖ February 25, 2013 at 2:00 p.m. in Fort Vermilion (Changed from Feb 21, 2013)
- ❖ March 14, 2013 at 10:00 a.m. in La Crete
- ❖ March 28, 2013 at 10:00 a.m. in Fort Vermilion

9. **ADJOURNMENT**

Wally Schroeder adjourned the Municipal Planning Commission meeting at 10:43 a.m.

These minutes were adopted this 7th day of February, 2013.

Jack Eccles, Chair



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 27, 2013
Presented By:	Ron Pelensky, Director of Community Services & Operations
Title:	Fort Vermilion Bridge Campground Recreation Area

BACKGROUND / PROPOSAL:

The current lease with Alberta Parks and Recreation will expire March 31, 2013 and requires renewing if we want to continue operating the recreation site. In addition to this administration has been working toward expanding the area through obtaining an additional lease with Alberta Environment & Sustainable Resource Development (ESRD).

It was discussed that it would be easier to manage the site if there was only one government agent holding the lease therefore the application should be for the entire area (existing and future) and it should be through ESRD.

The Community Services Committee passed a motion **recommending Council approve the three year extension at Bridge Campsite with Alberta Parks and apply for REC lease with ESRD on both parcels and work on divestiture of the existing lease with Alberta Parks**

The Community Services Committee passed a second motion **recommending to Council to have an open house for planning discussions on the expansion of Bridge Campsite recreation area.**

The site has 9 camping areas, a water well, a sheltered cookhouse, garbage cans, supplied firewood, swings and two outhouses. Currently there is not a caretaker and is maintained by the Fort Vermilion Public Works Department. There is no charge to the public for using it.

Author: bl Reviewed by: _____ CAO YW

OPTIONS & BENEFITS:

Currently the locals have been utilizing the site and would continue to benefit if the recreation lease was renewed. Improving the site will attract new users. If the site was expanded to include services such as power, water and access to the river it could serve as a larger benefit to local residents and tourists.

There are two options in the expansion of the site:

1. Continue with 3 year lease through Alberta Parks and apply for a lease that encompasses both existing and future area and when the lease with ESRD is approved cancel the one with Alberta parks
(the benefit is you would only have one government department to deal with)
2. Have two separate leases: continue with 3 year lease through Alberta Parks for the existing portion and sign an additional lease with ESRD for the future area.
(the benefit is there is good possibility you wouldn't have to complete another legal survey for the application and you would have the possibility of getting funds from Alberta Parks if they had additional funds)

COSTS & SOURCE OF FUNDING:

There is no cost to renew the lease with AB Parks as this application/approval is free also there are no additional monies needed for the maintenance of the site at its current level as this is in our operation budget.

If council requests administration to continue to pursue obtaining a lease on the expanded area and plan on expansion of the recreation site there would be additional costs for surveying, public meetings, administration time and construction costs in the future.

COMMUNICATION:

If the motion is passed requesting administration to hold an open house to discuss the planning options on expanding the campsite, administration would advertise the open house in the newspaper and the Big Deal Bulletin.

RECOMMENDED ACTION:

MOTION 1

That administration be authorized to enter into a three (3) year lease with Alberta Parks and Recreation for operation and maintaining of the Fort Vermilion Bridge Campground recreational area.

Author: bl Reviewed by: _____ CAO YW

MOTION 2

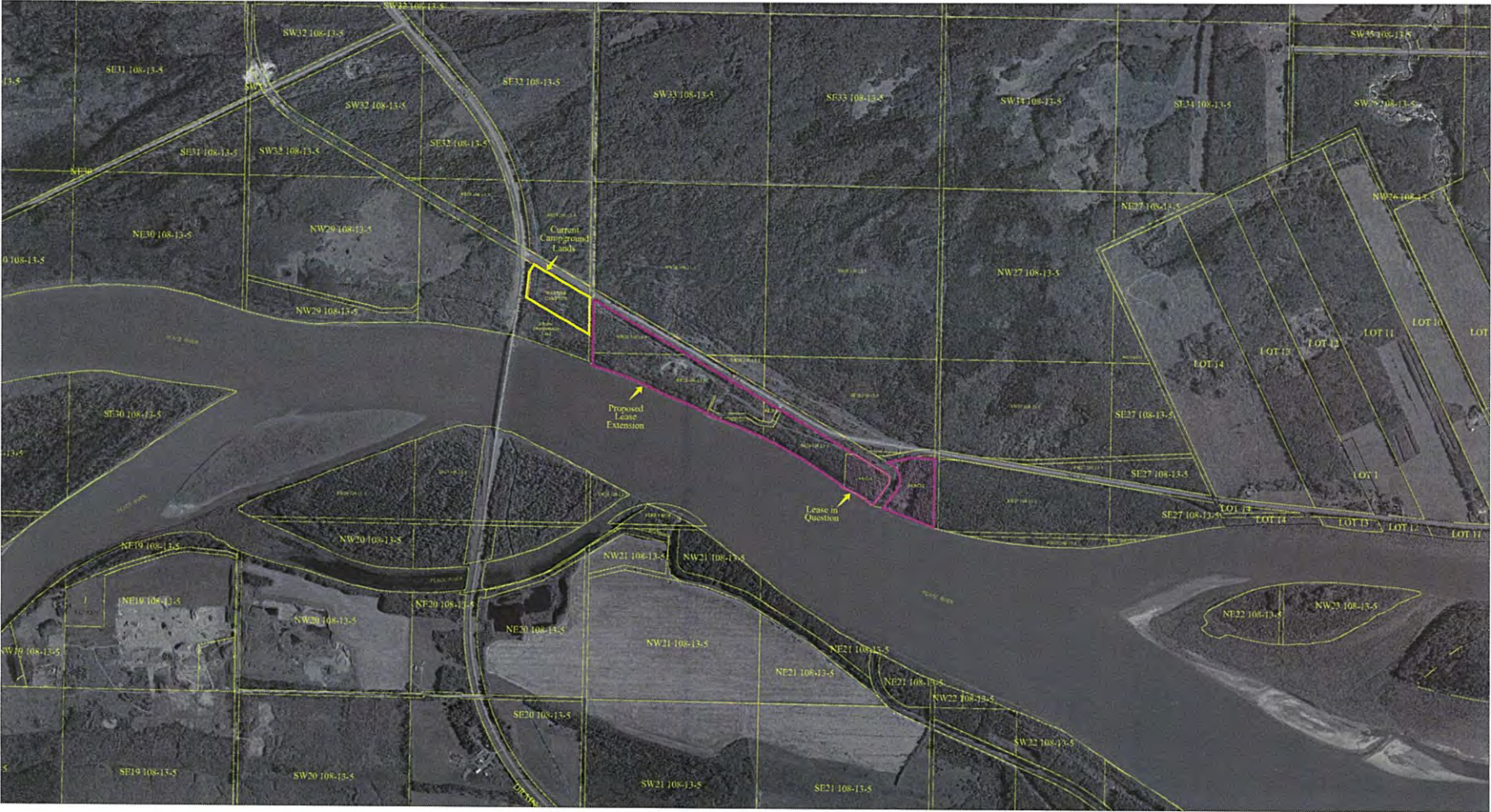
That administration continue to work towards expanding the Fort Vermilion Bridge Campground recreational area by applying for a lease with ESRD that encompasses both existing and future area.

MOTION 3

That an open house be held for the public to provide input on the future expansion of the Fort Vermilion Bridge Campground recreational area.

Author: bl Reviewed by: _____ CAO YW

CADASTRAL / ORTHOPHOTO



NOT TO SCALE



Current Campground Lands

Proposed Lease Extension



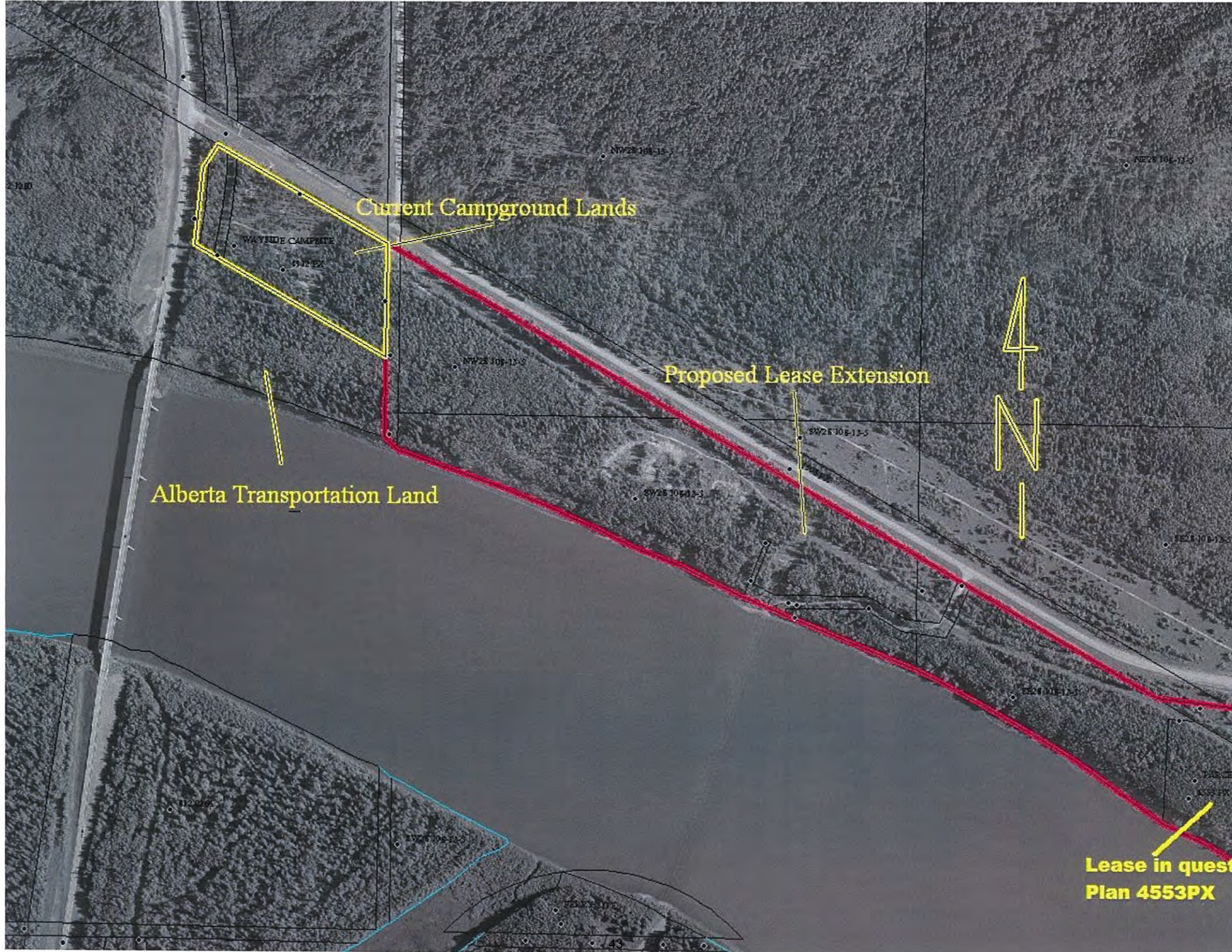
Current Campground Lands

Proposed Lease Extension

Alberta Transportation Land

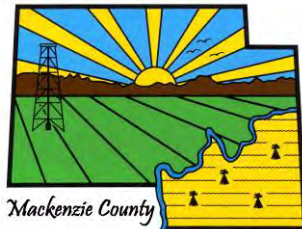
4
N

Lease in question
Plan 4553PX



Bridge Campground





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 27, 2013
Presented By:	Ron Pelensky, Director of Community Services & Operations
Title:	Fire Accreditation

BACKGROUND / PROPOSAL:

The Mackenzie County is an accredited municipality in fire safety discipline. As part of being an accredited municipality you must have a Fire Safety Codes Officer. At the present time the County does not have a Fire Safety Codes Officer. We do have our Fire Chief and Deputy Chief working towards achieving this, however, the completion of the program is a couple years away. In 2012, we hired a Fire and Safety Coordinator and he was also working towards becoming a Fire Safety Codes Officer, however, he resigned from his position in January 2013.

If the County does not have a Fire Safety Codes Officer it will lose its accredited status in fire safety discipline. If the accreditation is lost then the Alberta Emergency Management Agency takes responsibility for items such as :

- Occupancy permits (i.e. arenas, halls, hotels etc.)
- Fire inspections on buildings such as private schools, daycares and other large complex's
- Fire investigations

OPTIONS & BENEFITS:

Option 1

Not have a fire codes officer and have the County lose their accredited status in fire safety discipline.

Author: R. Pelensky **Reviewed by:** _____ **CAO** YW

Option 2

That Council ask administration to negotiate with the Town of High Level or another municipality to complete the duties of a Fire Safety Codes Officer and if not successful to hire a consultant.

Option 3

That Council ask administration to hire a consultant to complete the duties of a Fire Safety Codes Officer for an interim till our fire department staff are trained.

Option 4

That Council ask administration to hire an employee that is trained as a Fire Safety Codes Officer.

COSTS & SOURCE OF FUNDING:

There are costs involved in either option however our overall budget shouldn't be impacted as we have dollars set aside in the vacant position.

COMMUNICATION:

N/A

RECOMMENDED ACTION:

That administration be authorized to negotiate with the Town of High Level or another municipality to complete the duties of a Fire Safety Codes Officer and if not successful to hire a consultant.

Author: R. Pelensky **Reviewed by:** _____ **CAO** _____

Fire Discipline Agencies

Discipline	Organization	City
Fire	1016987 Alberta Inc. O/A SIID Consulting	GRANDE PRAIRIE
Fire	A. S. Roach Fire Services Ltd.	STONY PLAIN
Fire	Acceptable Fire Inspections and Training Ltd.	SHERWOOD PARK
Fire	All Fire Investigations Inc.	BLAIRMORE
Fire	City of Edmonton Community Services Dept Fire Rescue Services/Fire Prevention	EDMONTON
Fire	City of Lethbridge Fire Department & Investigations Agency	LETHBRIDGE
Fire	Fire Spectrum Incorporated	CALGARY
Fire	Grande Prairie Fire Department - Agency	GRANDE PRAIRIE
Fire	IJD Inspections Ltd.	RED DEER
Fire	Leduc County	NISKU
Fire	Medicine Hat Fire Department	MEDICINE HAT
Fire	Palliser Regional Municipal Services	DRUMHELLER
Fire	Park Enterprises	LETHBRIDGE
Fire	Petroleum Tank Management Association of Alberta	EDMONTON
Fire	SCM Risk Management Services Inc	BURNABY
Fire	Superior Safety Codes Inc.	EDMONTON
Fire	The Inspections Group Inc.	EDMONTON
Fire	Traffic-Air Inc o/a FirePower Fire Investigation Training & Consulting	SPRUCE GROVE
Fire	Westcan Fire Safety Services	CALGARY



SAFETY CODES COUNCIL

AMENDMENT OF MUNICIPAL ACCREDITATION

Pursuant to Section 30 of the Safety Codes Act
it is hereby ordered that

MACKENZIE COUNTY

Accredited Organization ID M000252
Order of Accreditation No. 76997-001

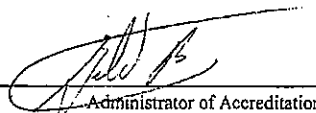
Due to the name change from Municipal District of Mackenzie No 23
and having satisfied the terms and conditions of the Safety Codes Council
are authorized to provide services under the Safety Codes Act within their
jurisdiction for

Fire

All Parts of the Alberta Fire Code, including Investigations, Excluding Part 4 requirements for Tank
Storage of Flammable & Combustible Liquids, Excluding any or all things, processes or activities
owned by or under the care and control of corporations accredited by the Safety Codes Council

Accredited Date: December 22, 1995

Issued Date: April 23, 2007


Administrator of Accreditation

Printed on April 23, 2007



SAFETY CODES COUNCIL

MUNICIPAL ACCREDITATION

Pursuant to Section 23 of the Alberta Safety Codes Act
it is hereby ordered that the

MUNICIPAL DISTRICT OF MACKENZIE NO. 23

Accreditation No. M000252
Order No. 00000633

Having satisfied the terms and conditions
of the Safety Codes Council
is authorized to administer the
Alberta Safety Codes Act
within their jurisdiction for

Fire

*All Parts of the Alberta Fire Code, including Investigations
Excluding Part 4 requirements for Tank Storage of Flammable & Combustible Liquids
and*

*Excluding any or all things, processes or activities owned by or
under the care and control of Corporations
accredited by the Safety Codes Council*

December 22 1995

Date

Administrator of Certification and Accreditation

FIRE DISCIPLINE

QUALITY MANAGEMENT PLAN

Municipal District of Mackenzie No. 23
Mail Bag No. 3
La Crete Alberta
T0H 2H0

PHONE: (403) 928-3983

FAX: (403) 928-3636

FIRE DISCIPLINE

QUALITY MANAGEMENT PLAN

This Quality Management Plan of Municipal District of Mackenzie No. 23 has been accepted by the Administrator of Certification and Accreditation.

Signature Allen Lowe
(Administrator of Certification and Accreditation)

Date January 04/1996

FIRE DISCIPLINE

TABLE OF CONTENTS

TITLE	SECTION
Scope/Forward	
Management Policy on Adherence to Quality Management Plan	1
Organization Chart	2
Provision of Safety Codes Officers	3
Policy for Personnel Training	4
Policies and Procedures Related to Compliance Monitoring	5
Compliance Monitoring through Accredited Agencies	6
Documentation	7
Record Retention, Retrieval and Disposition	8
Program Review	9
Non-Conformance/Corrective Actions	10
Revision Control System	11
Fire ReportAppendix 'A'

FIRE DISCIPLINE

SCOPE/FORWARD

This is the Quality Management Plan of **Municipal District of Mackenzie No. 23** (hereinafter referred to as the Municipality).

The Municipality will administer:

all parts of the Alberta Fire code, with the exception of Clause 4.1.1.2.(2)(b), on a request, complaint or emergency basis,

investigation for cause and origin of all fires where a death, injury or property loss occurs,

in accordance with the Safety Codes Act and any regulations made under this Act.

When a fire results in a death, serious injury, complicated property loss or where arson is suspected, any investigation will be done in conjunction with the provincial Fire Commissioner.

The Municipality will perform compliance monitoring as a result of emergencies, requests or complaints and will document these efforts as described elsewhere in this Quality Management Plan.

DENNIS LITKE

Person responsible for this QMP

D. Litke

(Signature)

BILL NEUFELD

Reeve of the Municipality

B. Neufeld

(Signature)

FIRE DISCIPLINE

Section 1

**MANAGEMENT POLICY ON ADHERENCE
TO QUALITY MANAGEMENT PLAN**

The Chief Administrative Officer, Council and any other officers and staff of this Municipality including contracted accredited agencies shall respect and comply with the policies and procedures covered in this Quality Management Plan.

The Chief Administrative Officer will be responsible for the effectiveness and compliance of this QMP.

It is recognized that the Safety Codes Council or a representative will ensure adherence to this plan. The Chief Administrative Officer, any other officers and the staff of the Municipality will give full cooperation to the Safety Codes Council or its representative including the conduct of audits.

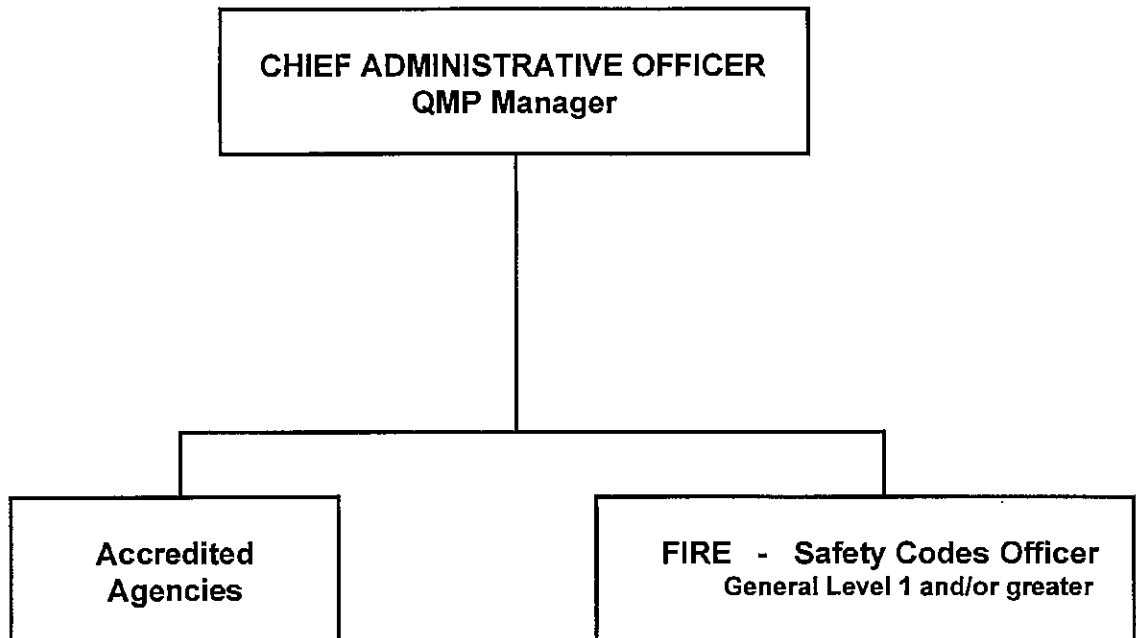
The person responsible for the administration of this plan will ensure that the recommendations of the audit will be implemented.

The Chief Administrative Officer recognized that failure to follow this QMP may result in suspension or cancellation of this Municipality's accreditation by the Safety Codes Council.

FIRE DISCIPLINE

Section 2

ORGANIZATION CHART



FIRE DISCIPLINE

Section 3

PROVISION OF SAFETY CODES OFFICERS

It will be the policy of this Municipality to ensure that certified Safety Codes Officers are utilized to meet the obligation of the Municipality's stated responsibilities in the Safety Codes Act.

Where special expertise or workload dictates, the services of accredited agencies will be used to meet the Municipality's responsibilities.

Only Safety Codes Officers with designated powers to perform compliance monitoring, in the appropriate discipline, will be utilized by the Municipality.

Sufficient numbers of Safety Codes Officers will be utilized to properly respond to the work load.

It is the policy of this Municipality to ensure that all Safety Codes Officers employed, either directly or by contract, will be allowed to make decisions independently without undue influence of management, administrators, and politicians or elected officials.

An up-to-date file of information on the Safety Codes Officers presently employed will be maintained by the Municipality and made available to the auditors.

FIRE DISCIPLINE

Section 4

POLICY FOR PERSONNEL TRAINING

The Municipality will ensure that the Safety Codes Officers it employs will attend any updating seminars that are offered and reasonably required to maintain an officer's competency respecting:

- changes in the Safety Codes Act,
- changes in regulations under the Act,
- changes in codes and standards mandated by the Act,
- changes in procedures under the Act,
- changes in Safety Codes Council policies and directives,
- changes in Administrators directives, and
- changes in assigned duties.

It is the policy of this Municipality to ensure that the Safety Codes Officers employed, either directly or through accredited Agencies, know the Quality Management Plan of this Municipality before the officers undertake their duties.

The Municipality will also ensure that any other staff which is involved in the implementation of this Quality Management Plan are familiar with this plan and will strictly follow its laid out procedures.

This training will be provided by the Municipality before the staff undertakes their duties.

FIRE DISCIPLINE

Section 5

**POLICIES AND PROCEDURES RELATED
TO COMPLIANCE MONITORING**

The Municipality will administer the portions of the Safety Codes Act and its regulations pertaining to the fire discipline including; compliance monitoring under the Alberta Fire Code, the determination of the cause and origin of fires and the reporting of fires.

The Municipality will ensure that compliance monitoring is performed in strict conformance with the appropriate codes and standards under the Safety Codes Act and Regulations.

Where accredited agencies are retained to perform the compliance monitoring, the accredited agencies will be provided with a copy of this QMP.

The Municipality will perform compliance monitoring which may include:

inspections of Buildings, Structures and Places for Fire Code compliance, based on written complaint, written request or in an emergency situation, in accordance with municipal policy;

Where non-compliance is identified through inspection and efforts to comply are not reasonably forthcoming the Officer may issue an Order.

The Municipality will:

perform investigations to determine the cause and origin of all fires where a death, injury, or property loss occurs;

Fire investigations will be initiated by a Safety Codes Officer when they are advised of, or became aware of, fires requiring investigation under the Safety Codes Act. The Safety Codes officer will arrange for any additional municipal, law enforcement, or agency resources as required.

When a fire results in a death or where arson is suspected, the investigation will include immediate notification of the provincial Fire Commissioner as per Section 10(b) of the Administrative Items Regulation (AR 83/94).

It is also recognized by the Municipality that investigations of fires or explosions, which result in serious injury, death, suspected incendiary activity or complicated loss, may involve representatives or agents of the provincial Fire Commissioner.

All compliance monitoring and investigation activities will be reported and recorded in accordance with this Plan.

Non-compliance's and the corrective actions taken to rectify the infractions will be recorded by the Municipality as per the attached reporting format.

FIRE DISCIPLINE

Section 5

**POLICIES AND PROCEDURES RELATED
TO COMPLIANCE MONITORING (Con't)**

REPORTING FORMAT

INVESTIGATION

MUNICIPALITY

Project # _____ Legal Description: _____ Building Area: _____

Date Received: _____ Classification: _____ Construction Value: _____
(estimated)

Owner: _____ New Construction _____ Demolition/Relocation _____
Addition/Renovation _____ Installation _____

Investigation Date: _____ Report _____

Remarks:
(infractions, compliance)

Safety Codes Officer:

Name: _____ S.C.O.# _____

Signature: _____

FIRE DISCIPLINE

Section 5

**POLICIES AND PROCEDURES RELATED
TO COMPLIANCE MONITORING (Con't)**

ORDER FORMAT

ORDER TO COMPLY

DATE: _____

NAME: _____

TITLE: _____

ADDRESS: _____

TOWN & PROVINCE: _____

Having inspected the premises noted below on _____, pursuant to Section 45(1)(a) of the Safety Codes Act, Chapter S-0.5 RSA 1994 and said premises being in contravention of _____ of the Alberta Fire Code 1992 (copy attached as Appendix "A" of this order), being Alberta Regulation 204/92, as amended by Alberta Regulations 234/93 and 76/94 you are hereby ordered to:

at _____ and known Legally as:

Lot(s) _____, Block _____, Plan _____ in the _____ of _____ in the Province of Alberta.

NAME: _____

Safety Codes Officer - Fire Discipline

Signature: _____

S.C.O.#: _____

Employed by:

The person(s) who have been served this Order may request an Administrator review the Order to ensure the Order is:

- (a) proper, practical, and reasonable,
- (b) contains correct references and no typographical error, and
- (c) corrects or satisfies concerns about safety

within 21 days of the issuance of the order.

A person on whom this Order is issued may, if the person objects to the contents of the order, appeal the order to the Safety Codes Council in conformance with the bylaws of the Council, within 30 days of the date the order was served on the person.

A stay of this order, pending appeal or review, may be requested by applying in writing to the Council.

Request for a Review, an Appeal or a Stay should be made to:

Coordinator of Appeals, Room 602-10808-99th Ave.
Edmonton, Alberta T5K 0G5 Tel. #(403)427-8544 Fax (403)422-3562

Request for an appeal hearing is to be accompanied by a cheque or money order in the sum of \$500 made payable to the Safety Codes Council.

Non-compliance with the instruction of this Order is an offense under the Safety Codes Act.

FIRE DISCIPLINE

Section 5

**POLICIES AND PROCEDURES RELATED
TO COMPLIANCE MONITORING (Con't)**

INVESTIGATION REPORTING FORMAT

The Municipality will utilize the required form from the Fire Commissioner's office as indicated in the Safety Codes Act Administrative Items Regulation.

Section 6

**COMPLIANCE MONITORING
THROUGH ACCREDITED AGENCIES**

Any accredited agencies retained will be provided with a copy of this QMP and the Agencies are expected to perform compliance monitoring in strict conformance with this QMP.

Contracts with Agencies.

Contracts with agencies performing the work will be kept on file for audit by the Safety Codes Council or its agent.

FIRE DISCIPLINE

Section 7

DOCUMENTATION

The following record shall be kept.

File No. _____

Project; Description: _____

Legal: _____

Investigation;

Date: _____ Value of Construction or Permit: _____

Remarks/Follow-up: _____

Safety Codes Officer Initials: _____

FIRE DISCIPLINE

Section 8

**RECORDS RETENTION, RETRIEVAL
AND DISPOSITION**

It is the policy of the Municipality to retain the files of each and every project including those where accredited agencies were involved for at least 3 years within the office premises. The files are then archived for a period of 7 years.

When the files are archived they can be retrieved within 5 days of notice.

Except for projects of essential services such as schools, hospitals, shopping centres, etc. other buildings files are disposed of after 12 years of storage.

Section 9

PROGRAM REVIEW

This Quality Management Plan and all related records will be available at all times for review by the Safety Codes Council or its agent.

The internal review of this program will be conducted by the person responsible for this QMP. The review will be carried out on an annual basis and any non-conforming items will be notified to the respective personnel and a record of these items will be kept on file (see section 10).

FIRE DISCIPLINE

Section 10

NON-CONFORMANCE/CORRECTIVE ACTIONS

Should there be any non-conforming items to the QMP after an internal or an external audit, the person responsible for this QMP will inform the respective personnel of the non-conforming items and will keep a record of the action taken in the following format.

Audit Date: _____

Auditor: _____

Non-Conforming Items: _____

Corrective Action: _____

Correction Date: _____

FIRE DISCIPLINE

Section 11

REVISION CONTROL SYSTEM

Revisions to the QMP will only be implemented after they have been approved by the Administrator of Certification and Accreditation and only by the person responsible for this QMP. If revisions to the QMP are made the revised portion(s) of the QMP will be immediately distributed to the respective Safety Codes Officer(s) and all holders of this plan. An up-to-date list of all plan holders will be attached to the revision control record document annually.

Revision No.: _____

Revision Date: _____

Brief Description of Revision: _____

Person responsible for revisions to the QMP

upon approval by the Administrator of Certification and Accreditation.

Revision No.: _____

Revision Date: _____

Brief Description of Revision: _____

Person responsible for revisions to the QMP

upon approval by the Administrator of Certification and Accreditation.



LABOUR
CLIENT SERVICES DIVISION
FIRE COMMISSIONER'S OFFICE
#701, 10308 - 89 AVENUE
EDMONTON, ALBERTA T9K 0G6

FIRE REPORT

FORWARD TWO COPIES TO:
FIRE PREVENTION BRANCH

FOR OFFICE USE ONLY

FIRE NUMBER	SUFFIX	TYPE

COMPLETE THIS FORM USING THE FIRE REPORT MANUAL

0 1	DAY	MONTH	YEAR	DAY OF WK	TIME	MUNICIPALITY WHERE INCIDENT OCCURRED	INCIDENT	AREA OR ZONE (IF APPLICABLE)	1ST	FINAL	CHANGE	
0 2	LOCATION OF FIRE INCIDENT — STREET NO. OR SEC. - TWP. - RANGE - MERIDIAN							REPORT AGENT	TELEPHONE			
0 3	SURNAME OF OCCUPANT			GIVEN NAME(S)		INSURED YES NO	ADDRESS (OCCUPANT)			TELEPHONE		
0 4	SURNAME OF OWNER			GIVEN NAME(S)		INSURED YES NO	ADDRESS (OWNER)			TELEPHONE		
0 5	IF APPLICABLE TO VEHICLES-APPLIANCES OR OTHER EQUIPMENT LIST				MAKE	YEAR	MODEL	SERIAL NO.	LICENSE NO.			

ENTER AMOUNTS BELOW TO NEAREST DOLLAR

0 6	BUILDING (VEHICLE) VALUE	BUILDING (VEHICLE) LOSS ESTIMATE	UNINSURED LOSS (BLDG., VEH.)	BUILDING (VEHICLE) CLAIM PAID
0 7	CONTENTS VALUE	CONTENTS LOSS ESTIMATE	UNINSURED LOSS (CONTENTS)	CONTENTS CLAIM PAID
0 8	TOTAL VALUE	TOTAL LOSS ESTIMATE	TOTAL UNINSURED LOSS	TOTAL CLAIM PAID

IF INJURIES OR DEATHS OCCURRED COMPLETE A FIRE CASUALTY REPORT FORM CF 42

INJURIES					CHILD (UNDER 16)					DEATHS					CHILD UNDER 16					FOR OFFICE USE ONLY			
FF	MEN	WOMEN	CHILDREN	TOTAL	FF	MEN	WOMEN	CHILDREN	TOTAL	FF	MEN	WOMEN	CHILDREN	TOTAL	FF	MEN	WOMEN	CHILDREN	TOTAL	MUNICIPALITY	ADJUSTER	INVESTIGATION NO.	CENSUS DIV.
0 9																							

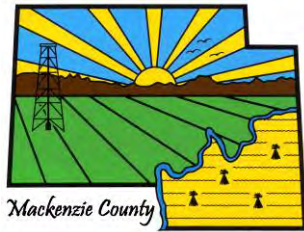
WAS THE FIRE REPORTED TO THE MUNICIPAL FIRE DEPARTMENT?

YES NO

RED NUMBERS BELOW REFER TO PAGES IN THE FIRE REPORT MANUAL

1 0	PROPERTY CLASS	MAJOR OCCUPANCY	AREA AND LEVEL OF ORIGIN	HEIGHT AND GROUND FLOOR AREA
1 1	INITIAL DETECTION	EXTENT OF FIRE/EXTENT OF DAMAGE	ACT OR OMISSION	SOURCE OF IGNITION
1 2	FUEL OR ENERGY ASSOCIATED WITH SOURCE OF IGNITION	MATERIAL FIRST IGNITED	FORM OF HEAT	OUTSIDE FIRE PROTECTION
1 3	FLAME SPREAD INTERIOR/PLANE SPREAD VERTICAL	FLAME SPREAD HORIZONTAL/ SMOKE SPREAD AVENUE	GENERAL CONSTRUCTION	YEAR OF CONSTRUCTION
1 4	NO. OF OCCUPANTS	VALUE OF RISK	MANUAL FIRE PROTECTION	SPRINKLER PROTECTION
1 5	AUTOMATIC FIRE DETECTION SYSTEM	FIXED SYSTEM OTHER THAN SPRINKLERS	PERFORMANCE OF AUTOMATIC EXTINGUISHING EQUIPMENT	FIRE SERVICE
1 6	TRANS. OF ALARM	RESPONSE TIME	ACTION TAKEN	METHOD FIRE CONTROL
1 7	MUTUAL AID <input type="checkbox"/> REC'D <input type="checkbox"/> GIVEN	FIRE DIST. NO.	STATION NO.	PLATOON NO.
1 8	TIME ALARM	ARRIVE FIRE	BACK IN SERVICE	NO. FIRE PERSONNEL USED AT SCENE
1 9	WIND DIRECTION	WIND VELOCITY	TEMPERATURE	F.D. INCIDENT NO.
1 9	WIND DIRECTION	WIND VELOCITY	TEMPERATURE	F.D. LOCATION

CLAIMS ADJUSTER	BRIEF DESCRIPTION OF FIRE: IF ADDITIONAL SPACE IS NECESSARY PLEASE USE AN ATTACHMENT
NAME	
CLAIMS FIRM	
CLAIM NO.	
INSURANCE COMPANY	
POLICY NO.	
REPORTING DATE	TELEPHONE NO. (DURING NORMAL BUSINESS HOURS) OF PERSON MAKING REPORT
SIGNATURE	PRINT NAME OF PERSON MAKING REPORT



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 27, 2013
Presented By:	Alison Kilpatrick, Director of Corporate Services
Title:	Policy RESV018 Water Reserve Fund

BACKGROUND / PROPOSAL:

On February 12, 2013, Council approved Policy RESV018 Water Reserve Fund by Motion 13-02-085.

OPTIONS & BENEFITS:

Since the County collected some funds for the rural water line connections in 2012 and the new policy is in effect as of February 12, 2013, administration requests a motion to transfer 2012 surplus funds from these connections to the existing General Capital Reserve as of December 31, 2012 with a subsequent (February 12, 2013) inter-fund transfer to the Water Reserve Fund as established by Policy RESV018.

COSTS & SOURCE OF FUNDING:

2012 Operating Budget.

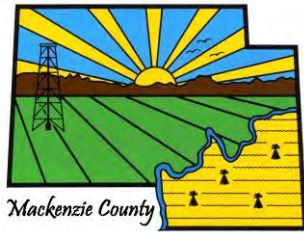
COMMUNICATION:

N/A

RECOMMENDED ACTION: (requires 2/3)

That administration be authorized to transfer the surplus funds from the 2012 rural water line connections to the General Capital Reserve as of December 31, 2012, with a subsequent inter-fund transfer to the Water Reserve Fund established by Policy RESV018 as of February 12, 2013.

Authors: A. Kilpatrick **Review Date:** Feb. 14, 2013 **CAO** YW



MACKENZIE COUNTY REQUEST FOR DIRECTION

Meeting:	Regular Council Meeting
Meeting Date:	February 27, 2013
Presented By:	Joulia Whittleton, Chief Administrative Office
Title:	Election Bylaw

BACKGROUND / PROPOSAL:

At the January 15, 2013 council meeting, council made the following motion:

The administration review the required election bylaws as a result of the recent changes to the Local Authorities Election Act.

The *Local Authorities Election Act* (LAEA) provides municipalities with the option of establishing certain election procedures they deem appropriate.

Under the LAEA, a municipality may pass bylaws as follows:

	Deadline	Administrative Comments
Section 11 (2) – Election Day Provide that the election day in the local jurisdiction be held on the Saturday immediately preceding the 3 rd Monday in October.	Prior to June 30 th	
Section 28 (2) – Nominations Provide that the returning officer: <ul style="list-style-type: none"> • Receive nominations earlier than 10 am • Establish additional locations to receive nominations. 	Prior to June 30 th	Recommended due to the municipalities large geographical area. Currently in place under Bylaw 635/07
Section 29 (1) – Deposit Requiring a deposit with nomination papers.	Not fewer than 30 days before nomination day	

Author: C. Gabriel **Reviewed by:** _____ **CAO** _____

Section 33 (1) – Death of a Candidate Provide for the discontinuation of an election for an office for which a candidate has died.	Prior to Nomination Day	Recommended “just in case”
Section 43 (3) – Contents of Ballot Provide for ballots to be printed in lots.	2 months before election	Not recommended.
Section 46 (2) – Voting Hours Allowing voting stations to open prior to 10 am.	Prior to June 30 th	Not recommended.
Section 50 (1) & 49 (1) – List of Electors Authorize the compiling of a voters list.	No timeline established	Not recommended. Not being used by majority of municipalities.
Section 53 (3) – Proof of Elector Eligibility Provide for additional types of identification required to be produced in the general election.	No later than 6 months prior to nomination day – however this timeline has been changed to 4 months for the 2013 election under Ministerial Order L:011/13.	Not recommended. In addition to the current identification requirements voters still need to complete the Voting Register declaring their eligibility to vote.
Section 84 (1) – Voting Machines Provide for the taking of votes by means of voting machines, vote recorders, or automated voting systems.	No timeline established	Not recommended.
Section 160 – Modified Voting System Designating the locations of voting stations. Allows for the location of more than one voting station for a voting subdivision.	No timeline established.	Currently in place under Bylaw 274/01. Recommend consolidating with Election Bylaw 635/07.

The following attachments have been included for your information:

- Municipal Affairs Information Bulletin December 2012 – Amendments to the *Local Authorities Election Act*
- Bylaw 274/01 Modified Voting Procedure
- Bylaw 635/07 Election Bylaw
- Form 8 – Voting Register
- Ministerial Order L:011/13

Author: C. Gabriel Reviewed by: CAO YW

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

N/A

COMMUNICATION:

N/A

REQUEST FOR DIRECTION:

That Council provide administration with feedback on the changes to be implemented in the Election Bylaw. An amended Bylaw will then be brought back to the March 12, 2013 council meeting.

Author: C. Gabriel Reviewed by: CAO YW

Amendments to the *Local Authorities Election Act*

As you know, over the past year, Municipal Affairs led a review of the *Local Authorities Election Act (LAEA)*, which included a consultation in the summer of 2012. This review resulted in a number of amendments to the *LAEA* that were included in Bill 7 - the *Election Accountability Amendment Act*. Bill 7 is a combination of amendments to both the *Election Act* (provincial) and the *Local Authorities Election Act* (municipal). This Bill was proclaimed on December 10, 2012. The most significant amendments to the *LAEA* include:

Section 10(1) – General Term of Office

The term of office for local authorities (municipal councillors and school board trustees) will change to four years. This change will come into effect for elections following the October 2013 general election. Candidates running in the October 2013 election are running for a four year term.

Section 22(1.2) - Ineligibility

Municipal candidates will not be eligible for nomination if they have not met the campaign reporting requirements from a previous election campaign. This change will apply to all campaign periods beginning on or after January 1, 2014. The change will not apply to campaign reporting for by elections in 2013 or for the 2013 general election.

Section 28(3.01) – Nominations

Returning officers will be required to refuse a candidate's nomination form if it has not been signed by the required number of eligible electors. This change came into force on December 10, 2012.

Section 53 – Proof of Elector Eligibility

Voter identification will be required for local authority elections where a list of electors is not prepared. The identification requirement sets a uniform standard of one piece of picture identification or one piece of identification authorized by the Chief Electoral Officer under the *Election Act* as indicated for the purposes of section 95(1)(a)(ii) of that Act that establishes the elector's name and current address (copy attached). Local authorities may also pass a bylaw no later than six months prior to nomination day which provides the opportunity to supplement the number and types of identification required to allow a person to vote. This change came into force on December 10, 2012.

Section 147.21(1) – Registration of Candidates

Potential municipal candidates will be required to register with the municipality before they accept any campaign contributions prior to nomination day. Potential candidates will be able to register at any time, and the form of the registration process will be at the discretion of each local authority. This change will apply to campaign periods beginning on or after January 1, 2014. This change will not apply to campaigns for by-elections in 2013 or for the 2013 general election.

.../2

The logo for the province of Alberta, featuring the word "Alberta" in a stylized, cursive font with a small square symbol at the end.

Section 147.4(1.1) – Campaign Disclosure Statements

Municipal candidates will be required to donate all surplus municipal campaign funds, including amounts of \$500 or less, to a charity or the municipality if they do not run in the next general election. This change came into force on December 10, 2012. Compliance with this requirement is due within 6 months after the date of the next general election.

Section 147.4(1.2) – Campaign Disclosure Statements

Municipal candidates will be required to clear campaign deficits if they are not running in the next general election. This change came into force on December 10, 2012. Compliance with this requirement is due within 6 months after the date of the next general election.

Bill 7 also contains a number of technical amendments to the *LAEA* that clarify intent and ensure consistency with the *Election Act* and the *Election Finances and Contributions Disclosure Act*.

Sections 2(4) and 3(4) section 118 has been added to clarify that a bylaw made by an elected authority that is responsible for the conduct of an election under a joint election agreement with respect to allowable election expenses under section 118 does not apply to the other elected authority that has entered into the agreement.

Section 16(1) An official agent is no longer required to take an official oath.

Section 22 A number of changes have been made to section 22 to clarify that a person who is an employee of a municipality, school district or division, charter school, or private school and who wishes to be nominated as a candidate for an election to be held for that respective municipality or school board is entitled to take a leave of absence without pay.

Section 54(1.1) has been added to clarify that an objection may only be made at the time the person makes the statement.

Section 68.1(1) clarified that the official agent information must be included on the nomination form and subsection (1.1) requires the candidate to notify the returning officer if a new official agent is appointed.

Section 69(5) has been clarified to ensure that the designated place or places at the voting station allow the candidate, official agent or scrutineer to observe a person making a statement.

Section 77.1 now allows the resolution for special ballot to be passed at any time prior to nomination day and allows an elector to request a special ballot from the day after the resolution is passed. Notification to the Minister of the resolution must be made by nomination day.

Section 77.2 has been updated to align the special ballot provisions with the changes to Section 53 – Proof of Elector Eligibility, and to make consistent reference to “elector” rather than “voter”.

Section 98(1) has been updated to clarify that a recount can be made for one or more voting stations.

Section 147.3(1) has been updated to allow a candidate to open a campaign account at a financial institution in their own name.

Section 147.5(1) and 147.7(2) will apply on or after December 1, 2015 to all surplus amounts, including amounts of \$500 or less.

Section 147.5(4) The meaning of a registered charity has been updated.

Section 147.6 This transitional provision has been removed as it no longer applies.

Sections 147.92(1), 147.5, 147.7(2) and (3), and 147.91(b) replace Ministerial Order L:200/11 which defers the application of these provisions to campaign funds on or after December 1, 2015.

It is suggested that you acquire the new *Local Authorities Election Act* as soon as Queens Printer has it available to help with election planning and processes.

Returning Officer Workshops will be offered in the Spring.

BYLAW NO. 274/01

**BEING A BY-LAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

TO ADOPT A MODIFIED VOTING PROCEDURE

PURSUANT to the provisions of the Local Authorities Election Act, Statutes of Alberta, 1983 and amendments thereto, and under the authority of Ministerial Order number L:141/01, now

THEREFORE, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, enacts as follows:

1. The Municipal District of Mackenzie No. 23 hereby adopts the modified system of conducting an election as prescribed by Alberta Regulation No. 170/2000.
2. The modified voting procedure shall be used for the purpose of conducting elections pursuant to the provisions of the Local Authorities Election Act.
3. This bylaw shall come into force and effect upon the date of the passing of the third and final reading.

First Reading given on the 4th day of September, 2001.

"B. Neufeld" (Signed)
Bill Neufeld, Reeve

"E. Schmidt" (Signed)
Eva Schmidt, Executive Assistant

Second Reading given on the 4th day of September, 2001.

"B. Neufeld" (Signed)
Bill Neufeld, Reeve

"E. Schmidt" (Signed)
Eva Schmidt, Executive Assistant

Third Reading and Assent given on the 4th day of September, 2001.

"B. Neufeld" (Signed)
Bill Neufeld, Reeve

"E. Schmidt" (Signed)
Eva Schmidt, Executive Assistant

BYLAW NO. 635/07

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF ESTABLISHING TIMES AND
LOCATIONS TO RECEIVE NOMINATIONS IN ACCORDANCE
WITH SECTION 28 OF THE LOCAL AUTHORITIES ELECTION
ACT REVISED STATUTES OF ALBERTA 2000.**

WHEREAS, Council of Mackenzie County has reviewed the nomination process as provided in the Local Authorities Election Act (“the Act”) and has determined that extending the hours and providing additional locations other than the local jurisdiction office to file nomination papers would enhance the election process; and

WHEREAS, pursuant to section 28 of the Act an elected authority may by passing a Bylaw establish times and locations where a Returning Officer or Deputy may receive nominations,

NOW THEREFORE, be it resolved that the following times and locations be established to receive nominations for the election of Councillors of Mackenzie County:

Nomination Day and Time

1. Nomination Day must be held four weeks before the Election Day and the Returning Officer or Deputy may only receive nominations between the hours of 8:30 a.m. and 12:00 noon on Nomination Day.

Locations to Receive Nomination Papers

2. Nomination papers may be received at the following locations:

Fort Vermilion County Office (local jurisdiction office)
4511-46 Avenue
Fort Vermilion, Alberta

Zama County Office
1025 Aspen Drive
Zama City, Alberta

This Bylaw shall come into force and effect upon the date of the passing of the third and final reading.

First reading given on the 12th day of June, 2007.

(signature on file)
Bill Neufeld, Reeve

(signature on file)
Carol Gabriel, Executive Assistant

Second Reading given on the 25th day of June, 2007.

(signature on file)
Bill Neufeld, Reeve

(signature on file)
Carol Gabriel, Executive Assistant

Third Reading and Assent given on the 25th day of June, 2007.

(signature on file)
Bill Neufeld, Reeve

(signature on file)
Carol Gabriel, Executive Assistant

Local Jurisdiction: _____, Province of Alberta

Election Date: _____

Voting Subdivision or Ward (if applicable): _____ Voting Station: _____

Statement of Elector Eligibility

I, _____ of _____
(Name of Elector) (Street Address of Residence or legal land description, mailing address and postal code)

am eligible to vote at the above mentioned election because:

- I have not voted before in this election;
- I am 18 years of age or older;
- I am a Canadian Citizen;
- I have resided in Alberta for the six (6) consecutive months immediately preceeding Election Day;
- My place of residence is in the Voting Subdivision or Ward on Election Day; and
- I am eligible to vote for:

Where applicable: (Check One) A Public School Trustee
 A Separate School Trustee

(Signature of Elector)

It Is An Offence To Sign A False Statement

Deputy Returning Officer

Voter Number: _____

Identification Shown (if applicable)

Ballots Issued to Elector (Check)

- Chief Elected Official Bylaw or Question
- Councillors Separate School Trustee
- Public School Trustee

Objection to Person Voting	Name of Candidate /Official Agent/ R.O./Scrutineer Making Objection:	Deputy's Initials:
	Reason for Objection:	
Incapacitated Elector	Ballot of Incapacitated Elector Was Marked By Another Person: (Check <input checked="" type="checkbox"/>) <input type="checkbox"/>	
	Reason:	

Note: The personal information that is being collected under the authority of the *Local Authorities Election Act* will be used for the purposes under that Act. It is protected by the privacy provisions of the *Freedom of Information and Protection and Privacy Act*.

If you have any questions about the collection, contact _____
(Title and Business Phone Number of the Responsible Official)



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister

MINISTERIAL ORDER NO. L:011/13

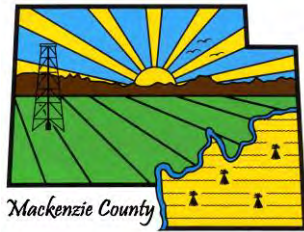
I, Doug Griffiths, Minister of Municipal Affairs, pursuant to Section 6 of the *Local Authorities Election Act (LAEA)* make the following order:

For elections held on or before December 31, 2013, a bylaw under Section 53(3) or 53(4) of the *LAEA* may be passed no later than four months prior to nomination day.

For summer village elections held on or before December 31, 2013, a bylaw under Section 53(3) or 53(4) of the *LAEA* may be passed no later than two months prior to nomination day.

Dated at Edmonton, Alberta, this 4th day of February, 2013.

Doug Griffiths
Minister of Municipal Affairs



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 27, 2013
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	2013 Northwest Fire Conference

BACKGROUND / PROPOSAL:

See attached letter from the Peace Regional Fire Chiefs regarding the 2013 Northwest Fire Conference being held on April 9-13, 2013 in Peace River.

Mackenzie County has donated \$500 annually towards this event. Also, included with the donation are 2 complimentary tickets to the BBQ social evening at the Sawridge Inn and Conference Centre on April 12th.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

\$500.00 – 2013 Operating Budget – Grants to Other Organizations

COMMUNICATION:

N/A

RECOMMENDED ACTION:

That Mackenzie County sponsor the 2013 Northwest Fire Conference in the amount of \$500.00 with funding coming from 2013 operating budget.

Author: C. Gabriel **Review by:** _____ **CAO** YW



Peace Regional Fire Chiefs
PO Box 493
Nampa, AB T0H 2R0
Ph: (780) 624-2993
Fax: (780) 322-3849
Email: firechiefs@prfc.ca

February 13, 2013

CAO Joulia Whittleton
Mackenzie County
Box 640
Fort Vermilion, AB.
T0H 1N0



Dear Madam:

Re: 2013 Northwest Fire Conference April 9-13th, 2013

Over the last seventeen years the Peace Regional Fire Chief's has held an annual conference in Peace River which attracts fire departments from all over Northern Alberta. Our goal is to make the conference as accessible and as cost effective as we possibly can. The programs for the sessions we plan are pertinent to the firefighters in our region and provide them with additional knowledge and expertise to use while providing needed protection in their own communities.

The past three years the PRFC has expanded the annual conference to include some of North America's leading fire service experts to provide training that is normally inaccessible to your fire department. Some of this year's conference highlights include:

- Live Fire Training Tour provided by Draeger Safety Systems, the Peace River Fire Department, County of Northern Lights and the High Level Fire Department. Training includes flashover simulation, multi level interior fire attack techniques, vehicle fires and LPG fires under controlled conditions.
- Vehicle Extrication Techniques. Randy Schmitz from the Calgary Fire Department will be providing two days of vehicle rescue techniques on today's modern vehicles including:
 - Hybrid Vehicles – How to handle Hybrid and Electric Vehicles during an incident
 - Vehicle rescue on modern materials: how to use older "legacy tools" as well as new hydraulics on today's modern vehicles with space age materials.
- Thermal Imaging Training: If your department has thermal imaging this course will show your firefighters how to use it properly. SAFE IR will take firefighters through the process of thermal imaging and what those images mean to their safety.
- Wildland Urban Interface: Chief Rich Graber from the Upper Pine Fire Protection District in Bayfield Colorado is a leading instructor for Draeger Safety Systems and lectures on many fire service topics including wildland urban interface, air management and fire service management. Rich will be providing a session on commanding Wildland Urban Interface Fires
- Dealing with the Media – Grant Ainsley a well known instructor on media relations will guide your fire service leaders on dealing with the media. The do's and most importantly the don'ts.
- Apparatus Specifications: Don Henry from Fire Etc/Lakeland College will guide your fire officers on the methods of specifying a fire apparatus for purchase.



Peace Regional Fire Chiefs
PO Box 493
Nampa, AB T0H 2R0
Ph: (780) 624-2993
Fax: (780) 322-3849
Email: firechiefs@prfc.ca

Please ensure that your fire departments attend this conference to ensure that your firefighters have access to some of the best training in the Peace Region. Attendance by your firefighters is not only beneficial to them but to the success of our region as well.

As you can see, a huge amount of resources are required to put on this Fire Conference, from the hundreds of hours donated by people to the financial support provided by both municipalities and others. In the past, organizations such as yours have been the key to our success in fundraising to put on this annual event. Naturally, you recognize that the Fire Conference provides us with the opportunity to promote and encourage the provision of adequate fire protection and fire prevention service in all areas of Northern Alberta. We are asking for your support in the form of a monetary donation to the Peace Regional Fire Chiefs. The address is as follows:

Peace Regional Fire Chiefs
PO Box 493
Nampa, AB T0H 2R0

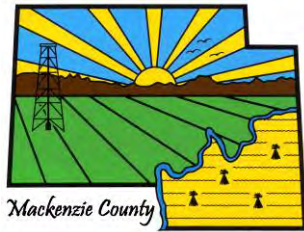
All Corporate and Municipal Sponsors contributing over \$500 will be offered two (2) complimentary tickets to the BBQ and Trade Show at the Sawridge Inn and Conference Centre on April 12th, 2013. Please include the name of the person that the tickets can be held for.

Thank you for your continued support.

Sincerely,

Rodney Schmidt
President
Peace Regional Fire Chiefs

Fire Chief and Director of Protective Services
Town of High Level



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 27, 2013
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Brownlee LLP Ladies Golf Tournament

BACKGROUND / PROPOSAL:

Brownlee LLP hosts a ladies golf tournament annually in Innisfail, AB. This year's tournament will be held on June 17, 2013.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

Per Diems, and Travel & Subsistence Costs from 2013 operating budget.

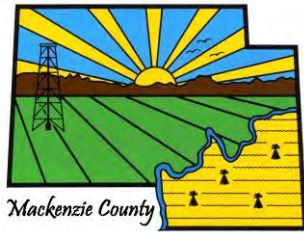
COMMUNICATION:

N/A

RECOMMENDED ACTION:

That Councillor Bateman, Councillor Wardley, and Councillor Flett be authorized to attend the Brownlee LLP Ladies Golf Tournament on June 17, 2013 in Innisfail, AB.

Author: C. Gabriel Reviewed by: _____ CAO YW



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 27, 2013
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Amalgamation of Housing Boards

BACKGROUND / PROPOSAL:

Council appointed four Councillors to the Amalgamation of Housing Boards Implementation Committee. The first, introductory meeting took place on February 14, 2013 via teleconference.

OPTIONS & BENEFITS:

The group was informed that the High Level Housing Authority has not passed a motion regarding the Boards amalgamation. AB Municipal Affairs requested that the High Level Housing Authority addresses the topic as expeditiously as possible so the group can move forward. High Level Housing representatives expressed their wish regarding the new board's first capital priority being a lodge in the Town of High Level.

Subsequent to the meeting, administration requested clarification regarding the new board appointments post Ministerial Order approval. Municipal Affairs representatives have replied that the new appointments will need to be made and these do not need to be the same individuals and we can have a combination of municipal councillors and public members. This topic will be discussed at one of the upcoming meetings of the implementation committee.

Please note that administration has been advised that Mackenzie Housing Management Board passed a motion stating that the first capital priority for the new board be a lodge in the Town of High Level.

Author: J. Whittleton **Reviewed by:** _____ **CAO** YW

COSTS & SOURCE OF FUNDING:

N/A

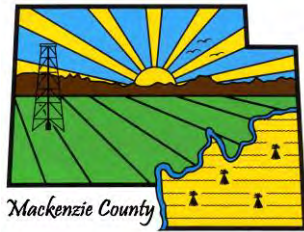
COMMUNICATION:

N/A

RECOMMENDED ACTION:

That the amalgamation of housing boards update be received for information.

Author: _____ Reviewed by: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 27, 2013
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Multi-Year Capital Infrastructure Plan – DRAFT

BACKGROUND / PROPOSAL:

It is imperative for a municipality to establish and annually review its multi-year capital infrastructure plan. This document would also be a base for a long-term financial plan for a municipality.

OPTIONS & BENEFITS:

Administration has been working on a draft for a few months. Some schedules have been reviewed by applicable committees.

Administration recommends that councillors review the schedules and provide feedback. Administration will make appropriate adjustments and will bring the final draft for review at the last council meeting in March.

COSTS & SOURCE OF FUNDING:

NA

COMMUNICATION:

Once approved, multi-year capital plan will be reviewed annually during council budget deliberations. It will be communicated to the public through the County’s annual budget documents.

Author: J. Whittleton **Reviewed by:** _____ **CAO** YW

RECOMMENDED ACTION:

That Councillors review the draft Multi-year Capital Infrastructure Plan schedules and provide feedback to administration by March 12, 2013 and that the final draft be reviewed at the last Council meeting in March.

Author: _____ Reviewed by: _____ CAO _____

Basic Assumptions

Taxes	Land	Improve
Residential	2%	5%
Non-residential		
Land and improvements	2%	10%
Machinery and equipment		5%
Linear property		0%
Railway	2%	5%
Farm land	5%	5%

Mill Rate	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Residential and Farmland Residential	7.098	7.598	7.598	7.598	7.598	7.598	7.598	7.598	7.598	7.598	7.598	7.598	7.598
Farmland	7.098	7.598	7.598	7.598	7.598	7.598	7.598	7.598	7.598	7.598	7.598	7.598	7.598
Non-Residential	11.211	11.711	11.711	11.711	11.711	11.711	11.711	11.711	11.711	11.711	11.711	11.711	11.711

Other	Increase
Salaries and wages	6%
General expenses	4%

Asset Replacement Cash Flows

Description	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Vehicles	407,121	75,000	307,190	713,834	522,000	191,031	294,370	151,813	322,925	783,563	562,421	93,682	417,132	375,146	467,549
Equipment	1,081,553	219,862	819,879	1,526,435	990,674	535,082	562,494	2,337,502	1,626,472	910,720	958,251	2,354,777	1,774,612	208,922	798,957
Land	113,620	177,948	-	-	-	-	-	-	-	-	-	-	-	-	-
Land Improvements	283,416	721,905	100,000	300,000	350,000	200,000	300,000	200,000	200,000	-	385,000	-	-	-	-
Airports	62,262	58,340	200,000	250,000	250,000	850,000	1,200,000	250,000	1,200,000	-	-	-	-	-	-
Buildings	191,517	395,073	252,000	1,950,000	900,000	1,500,000	750,000	829,590	3,750,000	-	-	477,041	17,257,949	-	-
Bridges	333,074	742,971	472,443	350,958	364,996	531,434	394,780	410,571	597,791	444,073	461,836	672,434	-	-	-
Street Lights	-	58,943	61,301	63,753	66,303	68,955	71,713	74,582	77,565	80,668	83,894	87,250	90,740	94,370	98,144
Traffic Lights	-	-	200,000	-	-	-	-	-	-	-	-	-	-	-	-
Roads															
- Urban Roads	18,582	3,265,861	3,353,741	2,180,395	2,422,745	3,662,632	4,978,660	3,415,988	3,177,458	2,007,852	1,186,473	1,730,329	2,853,372	3,790,376	3,480,851
- Rural Roads	307,787	500,000	4,385,890	3,567,226	3,709,915	4,933,529	657,966	684,285	4,340,076	740,122	769,727	800,516	832,537	865,838	900,472
- Resource Roads	6,228,276	25,839,324	2,030,155	-	6,000,000	-	12,412,483	2,469,993	6,000,000	2,469,993	6,000,000	2,469,993	-	2,469,993	-
Road drainage	390,361	750,639	520,000	540,800	562,432	584,929	608,326	632,660	657,966	684,285	711,656	740,122	769,727	800,516	832,537
Water	455,135	1,674,287	793,104	601,370	2,249,728	1,217,589	657,966	684,285	711,656	740,122	769,727	800,516	832,537	865,838	900,472
Waste	546,606	5,637,353	1,090,912	683,724	633,073	758,396	684,732	712,122	740,606	845,231	816,040	833,081	832,537	865,838	900,472
Rec Boards	273,404	599,899	200,000	208,000	216,320	224,973	233,972	243,331	253,064	263,186	273,714	284,662	296,049	307,891	320,206
Total	10,692,714	40,717,405	14,786,614	12,936,495	19,238,187	15,258,551	23,807,461	13,096,719	23,655,579	9,969,815	12,978,738	11,344,405	25,957,190	10,644,728	8,699,660

New Items (these items are included above)

Equipment	-	157,150	-	-	-	-	-	-	-	-	-	290,912	-	-	-
Land Improvements	283,416	721,905	100,000	300,000	350,000	200,000	300,000	200,000	200,000	-	385,000	-	-	-	-
Airport	-	7,500	200,000	250,000	250,000	250,000	1,000,000	250,000	200,000	-	-	-	-	-	-
Buildings	-	328,000	252,000	950,000	-	1,500,000	750,000	-	3,000,000	-	-	-	-	-	-
Traffic Lights	-	-	200,000	-	-	-	-	-	-	-	-	-	-	-	-
Roads	6,378,743	29,605,185	7,739,631	5,247,621	12,132,660	8,596,162	18,049,109	6,570,266	12,909,208	5,217,968	7,956,200	5,000,839	3,685,909	6,386,085	4,381,323
Water	-	-	-	-	2,249,728	-	-	-	-	-	-	-	-	-	-
Recreational Boards	-	270,000	-	-	-	-	-	-	-	-	-	-	-	-	-
	6,662,159	31,089,740	8,491,631	6,747,621	14,982,388	10,546,162	20,099,109	7,020,266	16,309,208	5,217,968	8,341,200	5,291,751	3,685,909	6,386,085	4,381,323

Vehicles in use, of \$5,000 or more

4%

											2010	1	2	3	4	5	6	7	8	9	10	11	12	
TCA unit nr.	Dpt	Make	Model	Lo-cation	Pur Yr	Cost (see legenda above)	Net Cash Flow	Est. Use-ful life	Last Yr	Adjused Disposal	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023		
1,049	12	Dodge	Journey R/T	FV	2012	27,230	24,107	10	2022	3,123	27,230	-	-	-	-	-	-	-	-	-	-	35,684	-	
1,050	12	Dodge	Journey R/T	LC	2012	27,230	24,107	10	2022	3,123	27,230	-	-	-	-	-	-	-	-	-	-	-	35,684	-
1,145	12	Dodge	R1500	ZA	2001	24,618	21,733	10	2011	2,885	-	-	-	-	-	-	-	-	-	47,621	-	-	-	
1,148	12	Chevrolet	1500 Silverado Truck	FV	2004	22,763	20,199	10	2014	2,564	-	-	29,899	-	-	-	-	-	-	-	-	-	-	
1,651	12	Dodge	Quad Cab 1500 4x4	CAO	2007	33,433	30,393	10	2017	3,040	-	-	-	-	-	44,990	-	-	-	-	-	-	-	
1,656	12	Dodge	RAM1500	FV	2011	32,925	30,846	10	2021	2,079	-	-	-	-	-	-	-	-	-	-	45,660	-	-	
1,047	12	Ford	E-450		2010	73,501	66,745	10	2020	6,756	-	-	-	-	-	-	-	-	98,799	-	-	-	-	
1,048	12	FORD	E450	LC	2011	73,963	67,207	10	2021	6,756	-	-	-	-	-	-	-	-	-	-	99,483	-	-	
1,653	12	Dodge	RAM2500		2010	32,640	29,262	10	2020	3,378	-	-	-	-	-	-	-	-	43,315	-	-	-	-	
1,658	23	Dodge	2500 Crew Cab SLT	FV	2012	34,775	32,589	10	2022	2,186	34,775	-	-	-	-	-	-	-	-	-	-	48,240	-	
9,105	23	Ford	Pumper Truck (1990)	LC	1995	144,000	139,891	21	2015	4,110	-	-	-	318,778	-	-	-	-	-	-	-	-	-	
9,106	23	GMC	Pumper Truck (1991)	FV	1995	151,200	147,249	20	2016	3,952	-	-	-	-	322,640	-	-	-	-	-	-	-	-	
9,107	23	GMC	Water Tanker (1991)	LC	1995	35,184	31,074	21	2015	4,110	-	-	-	70,810	-	-	-	-	-	-	-	-	-	
9,108	23	GMC	Water Tanker (1991)	FV	1995	35,184	31,074	21	2015	4,110	-	-	-	70,810	-	-	-	-	-	-	-	-	-	
1,646	23	Dodge	Ram 1500 Quad Cab 4x4	LC	2006	33,219	30,058	10	2016	3,161	-	-	-	-	44,493	-	-	-	-	-	-	-	-	
9,115	23	Ford	E350 MCI Unit (1993)	LC	1995	56,000	49,157	8	2002	6,843	-	-	-	-	-	-	126,005	-	-	-	-	-	-	
9,118	23	Ford	E350 Rescue Unit	ZA	2001	134,874	128,143	10	2011	6,731	-	-	-	-	-	-	-	-	-	280,778	-	-	-	
1,645	26	Dodge	Ram 1500 Quad Cab 4x4	LC	2005	34,185	30,897	10	2015	3,288	-	-	-	45,736	-	-	-	-	-	-	-	-	-	
1,143	32	Dodge	R1500	LC	2001	26,900	24,977	10	2011	1,923	-	-	-	-	-	-	-	-	-	-	54,728	-	-	
1,147	32	Ford	F150 1/2 ton 2wd	FV	2002	23,145	21,435	10	2014	1,710	-	-	31,730	-	-	-	-	-	-	-	-	-	-	
1,149	32	Chevrolet	1500 Truck	LC	2004	22,763	21,053	10	2014	1,710	-	-	31,164	-	-	-	-	-	-	-	-	-	-	
1,219	32	Ford	F150 1/2 ton 4x4	LC	2002	27,250	24,686	10	2014	2,564	-	-	36,541	-	-	-	-	-	-	-	-	-	-	
1,221	32	Chevrolet	1500 Silverado 4x4 Truck	LC	2004	27,199	24,635	10	2014	2,564	-	-	36,465	-	-	-	-	-	-	-	-	-	-	
1,226	32	Ford	F150 1/2 ton 4X4	FV	2006	28,561	26,190	10	2016	2,371	-	-	-	-	38,768	-	-	-	-	-	-	-	-	
1,429	32	GMC	3/4 ton 4x4	FV	1998	27,942	24,697	10	2008	3,245	-	-	-	-	-	-	54,115	-	-	-	-	-	-	
1,431	32	GMC	Sierra 3/4 ton 4x4	LC	2003	29,990	26,998	10	2014	2,992	-	-	39,964	-	-	-	-	-	-	-	-	-	-	
1,635	32	Chevrolet	Crew Cab 4x4	FV	1999	34,481	31,361	10	2009	3,120	-	-	-	-	-	-	-	68,716	-	-	-	-	-	
1,640	32	Dodge	1500 Quad Pickup 4x4	FV	2005	33,512	30,224	10	2015	3,288	-	-	-	44,739	-	-	-	-	-	-	-	-	-	
1,648	32	Dodge	Quad Cab 2500 DH7H41	FV	2007	35,328	31,908	10	2017	3,420	-	-	-	-	-	47,232	-	-	-	-	-	-	-	
1,649	32	Dodge	R1500 Quad Cab 4x4	LC	2007	34,450	31,410	10	2017	3,040	-	-	-	-	-	46,495	-	-	-	-	-	-	-	
1,650	32	Ford	F150 Crew Cab 4x4	FV	2007	38,381	35,342	10	2017	3,040	-	-	-	-	-	52,314	-	-	-	-	-	-	-	
1,843	32	Ford	F550 4x4 Reg. Cab 2.5 ton	FV	2003	48,978	42,755	10	2013	6,223	-	75,000	-	-	-	-	-	-	-	-	-	-	93,682	
1,851	32	Dodge		5,500 LC	2012	44,909	41,786	10	2022	3,123	44,909	-	-	-	-	-	-	-	-	-	-	61,854	-	
1,845	32	Ford	E350 Steamer(1994)	LC	1995	14,153	11,588	20	2014	2,564	-	-	25,391	-	-	-	-	-	-	-	-	-	-	

Vehicles in use, of \$5,000 or more

4%

TCA unit nr.	Dpt	Make	Model	Lo-ca-tion	Pur Yr	Cost (see legenda above)	Net Cash Flow	Est. Use-ful life	Last Yr	Adjusted Disposal	2010	1	2	3	4	5	6	7	8	9	10	11	12
1,934	32	GM	1 ton Service Truck	LC	1998	60,795	52,142	10	2008	8,653	-	-	-	-	-	-	-	114,250	-	-	-	-	-
1,654	32	Dodge	RAM2500 SL/DJ7H91		2010	32,930	29,552	10	2020	3,378	-	-	-	-	-	-	-	-	-	43,745	-	-	-
1,847	32	Dodge	RAM5500		2010	49,427	44,698	10	2020	4,729	-	-	-	-	-	-	-	-	-	66,164	-	-	-
1848a	32	Dodge	RAM3500		2010	34,303	30,925	10	2020	3,378	-	-	-	-	-	-	-	-	-	45,777	-	-	-
1848b	32				2010	19,000	16,973	10	2020	2,027	-	-	-	-	-	-	-	-	-	25,125	-	-	-
1,655	32	Dodge	RAM2500 SL	LC	2011	34,841	32,243	10	2021	2,598	-	-	-	-	-	-	-	-	-	-	47,727	-	-
1,657	32	Dodge	RAM2500	ZA	2011	33,761	31,163	10	2021	2,598	-	-	-	-	-	-	-	-	-	-	46,128	-	-
1,659		Dodge	RAM1500	FV	2012	30,966	29,092	10	2022	1,874	30,966	-	-	-	-	-	-	-	-	-	-	43,064	-
1,660	12	Dodge	RAM1500 4x4	FV	2012	39,858	37,360	10	2022	2,498	39,858	-	-	-	-	-	-	-	-	-	-	55,301	-
1,661		Dodge	RAM1500	FV	2012	33,416	31,543	10	2022	1,874	33,416	-	-	-	-	-	-	-	-	-	-	46,691	-
1,662	26	Dodge	RAM1500	FV	2012	30,976	29,102	10	2022	1,874	30,976	-	-	-	-	-	-	-	-	-	-	43,078	-
1,663	32	Dodge	RAM2500 SL 4x4	FV	2012	36,691	34,817	10	2022	1,874	36,691	-	-	-	-	-	-	-	-	-	-	51,537	-
1,664	41	Dodge	RAM2500 SL 4x4	FV	2012	36,709	34,835	10	2022	1,874	36,709	-	-	-	-	-	-	-	-	-	-	51,564	-
1,665	32	Dodge	RAM1500	LC	2012	34,176	32,302	10	2022	1,874	34,176	-	-	-	-	-	-	-	-	-	-	47,815	-
1,666	32	Dodge	RAM1500	LC	2012	30,186	28,312	10	2022	1,874	30,186	-	-	-	-	-	-	-	-	-	-	41,909	-
1,849	32	Dodge	RAM3500	LC	2011	32,086	29,488	10	2021	2,598	-	-	-	-	-	-	-	-	-	-	43,650	-	-
1,850	32	Dodge	RAM5500	FV	2011	50,135	46,238	10	2021	3,897	-	-	-	-	-	-	-	-	-	-	68,443	-	-
1,144	41	Dodge	R1500	FV	2001	24,444	22,521	10	2011	1,923	-	-	-	-	-	-	-	-	-	-	49,346	-	-
1,222	41	Chevrolet	1500 Silverado 4x4 Truck	FV	2004	27,199	24,635	10	2014	2,564	-	-	36,465	-	-	-	-	-	-	-	-	-	-
1,223	41	Ford	F150 4x4	ZA	2005	27,278	24,812	10	2015	2,466	-	-	-	36,728	-	-	-	-	-	-	-	-	-
1,430	41	GMC	Sierra 3/4 ton 4x4	FV	2003	29,725	26,733	10	2014	2,992	-	-	39,572	-	-	-	-	-	-	-	-	-	-
1,432	41	Chevrolet	2500 Sierra 4x4 Truck	ZA	2005	29,073	26,196	10	2015	2,877	-	-	-	38,777	-	-	-	-	-	-	-	-	-
1,433	41	GMC	2500 Sierra 3/4 ton	LC	2006	30,219	27,453	10	2016	2,766	-	-	-	-	40,637	-	-	-	-	-	-	-	-
1,641	61	Dodge	1500 Quad Cab 4x4	LC	2005	32,672	29,384	10	2015	3,288	-	-	-	43,496	-	-	-	-	-	-	-	-	-
1,224	61	Ford	F-150 4x4	FV	2006	27,535	25,164	10	2016	2,371	-	-	-	-	37,249	-	-	-	-	-	-	-	-
1,225	63	Ford	F150 1/2 ton 4X4	FV	2006	28,187	25,816	10	2016	2,371	-	-	-	-	38,214	-	-	-	-	-	-	-	-
1,045	72	Dodge	Sprinter	LC	2009	59,651	56,138	10	2019	3,513	-	-	-	-	-	-	-	83,097	-	-	-	-	-
1,643	72	Dodge	R-1500 Quad Cab 4x4	LC	2005	32,985	29,697	10	2015	3,288	-	-	-	43,959	-	-	-	-	-	-	-	-	-
											407,121	75,000	307,190	713,834	522,000	191,031	294,370	151,813	322,925	783,563	562,421	93,682	

Unit	Dpt	Lo-ca-tion	Make	Model	Pur Year	Cost	Net cash flow	Est. Use-ful life	Lst Year	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023		
				LC - Rescue struts	2013	6,000	6,000	10	2013	-	6,000	-	-	-	-	-	-	-	-	-	-	13,147	
				LC - Upgrade foam system on	2013	8,000	8,000	10	2013	-	8,000	-	-	-	-	-	-	-	-	-	-	17,529	
				LC - Self contained breathing apparatus compressor	2013	35,000	35,000	10	2013	-	35,000	-	-	-	-	-	-	-	-	-	-	76,689	
	12		Xerox	Photocopiers	2012	34,915	34,915	5	2017	34,915	-	-	-	-	42,479	-	-	-	-	-	-	51,683	-
				Furniture	2012	10,932	10,932	6	2018	2,120	8,812	-	-	-	-	13,832	-	-	-	-	-	-	-
				Distance communication	2012	10,171	10,171	5	2017	10,171	-	-	-	-	12,375	-	-	-	-	-	-	15,056	-
				Underhood Air Compressor	2012	7,900	7,900	5	2017	7,900	-	-	-	-	9,612	-	-	-	-	-	-	11,694	-
				LA - Fire Tanker	2012	318,364	318,364	20	2032	318,364	-	-	-	-	-	-	-	-	-	-	-	-	-
				Transmission Flusher Pump	2012	4,630	4,630	5	2017	4,630	-	-	-	-	5,633	-	-	-	-	-	-	6,854	-
			Trimble Geo	Trimble GeoExplorer	2013	10,150	10,150	10	2023	-	10,150	-	-	-	-	-	-	-	-	-	-	-	15,024
	32			Commercial grade turn mower	2013	16,500	16,500	10	2023	-	16,500	-	-	-	-	-	-	-	-	-	-	-	24,424
	32			Pintle hitch trailer for loader	2013	30,000	30,000	10	2023	-	30,000	-	-	-	-	-	-	-	-	-	-	-	44,407
				Tandem axle pup trailer	2013	35,000	35,000	10	2023	-	35,000	-	-	-	-	-	-	-	-	-	-	-	51,809
				Steamer trailer	2013	12,000	12,000	10	2023	-	12,000	-	-	-	-	-	-	-	-	-	-	-	17,763
				New Equipment							157,150	-	-	-	-	-	-	-	-	-	-	-	290,912

Land

Dpt	Description	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
	Land Purchase from AB SRD	42,620	174,948										
	Lot next to FV WTP	35,000											
	Tompkins Waste Transfer Station	36,000	3,000										
		113,620	177,948	-	-	-	-	-	-	-	-	-	-

Land Improvements

Location	Location	New/Rep	Dept	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
La Crete Office Parking Lot Extension	LC		12					150,000							
La Crete Fire Hall Paving	LC		23		120,000										
Fort Vermilion Office Parking	FV		12	181,817											
Fort Vermilion Land Scaping				23,504											
Zama Paving Cornerstone	ZA			53,080	246,920										
Tompkins Fire Hall Land scaping				17,925	2,075										
La Crete Site Development	LC		43		150,000										
Zama Site Development	ZA		43											185,000	
Zama Beautification				7,090	2,910										
Wadlin Lake Site Development Phase 1			72			100,000									
Wadlin Lake Site Development Phase 2			72					100,000							
Wadlin Lake Site Development Phase 3			72							100,000					
Bridge Campground Development			72		100,000										
Bridge Campground Construction Phase 1			72				200,000								
Bridge Campground Construction Phase 2			72						200,000						
Bridge Campground Construction Completion			72								200,000				
Hutch Lake Development			72					100,000							
Hutch Lake Construction Phase 1			72							200,000					
Hutch Lake Construction Phase 2			72									200,000			
Hutch Lake Construction Completion			72											200,000	
Wadlin Lake Cottage Planning			72				100,000								
Dock Improvements			72		100,000										
				283,416	721,905	100,000	300,000	350,000	200,000	300,000	200,000	200,000	-	385,000	-

Airports

Dpt	Description	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
	La Crete Airport Development (CF)	19,721	15,364										
	Fort Vermilion Airport Development (CF)	6,429	21,587										
	Airport Instrument Approach at La Crete Airport	36,112	13,889										
	LC - Beacon light tower		7,500										
	La Crete Airport Taxi-way Paving Phase 1				250,000								
	La Crete Airport Taxi-way Paving Phase 2					250,000							
	La Crete Airport Taxi-way Paving Phase 3						250,000						
	La Crete Airport Perimeter Fencing			200,000									
	La Crete Airport Runway Overlay									1,000,000			
	La Crete Airport Instrument Upgrade							100,000					
	Fort Vermilion Airport Taxi-way Paving Phase 1							250,000					
	Fort Vermilion Airport Taxi-way Paving Phase 2								250,000				
	Fort Vermilion Airport Runway Overlay						600,000						
	Fort Vermilion Airport Instrument Upgrade							100,000					
	Fort Vermilion Airport Perimeter Fencing									200,000			
	La Crete Airport Terminal							750,000					
		62,262	58,340	200,000	250,000	250,000	850,000	1,200,000	250,000	1,200,000	-	-	-

New

7,500 200,000 250,000 250,000 250,000 1,000,000 250,000 200,000

Buildings

Dpt	Description	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
12	CAO House Repairs	3,516	11,484										
12	FV Office Roof repairs	110,970	39,030										
	Tompkins Fire Hall	16,654											
	FV Fire Hall roof repair	35,352	4,648										
	Salt and sand shelter FV	25,025											
41	Storage shed		8,000										
71	Arena & Community Hall (1975)	-	-	-	-	-	-	-	-	-	-	-	-
71	Recreation Centre (1981)	-	-	-	-	-	-	-	-	-	-	-	-
71	Community Hall (1982) (note: Municipal Office and Libra	-	-	-	-	-	-	-	-	-	-	-	-
12	Municipal Office & Library [both in 1 trailer; trailer is on	-	-	-	-	-	-	-	-	-	-	-	477,041
12	File Storage Trailer (1975)	-	-	-	-	-	-	-	-	-	-	-	-
32	Storage Shed #1 (1975)	-	-	-	-	-	-	-	-	-	-	-	-
25	MRES/Aeromedical Building (1980)	-	-	-	-	-	-	-	-	-	-	-	-
33	Airport 2 Bay Shop (1975)	-	-	-	-	-	-	-	-	-	-	-	-
33	Airport Terminal / Storage (1980)	-	-	-	-	-	-	-	-	750,000	-	-	-
72	Picnic Shelter Bridge Campsite (1979)	-	-	-	-	-	-	-	-	-	-	-	-
23	Fire Hall (1980)	-	-	-	-	-	-	-	-	-	-	-	-
23	Storage Shed - Fire Hall	-	-	-	-	-	-	-	-	-	-	-	-
41	Booster Station/ Repeater Station (1980)	-	-	-	-	-	-	-	-	-	-	-	-
72	Caretakers Cabin- Wadlin lake (1970)	-	-	-	-	-	-	-	29,590	-	-	-	-
12	Silverwood Mobile Home, model SW20122 (2005)	-	-	-	-	-	-	-	-	-	-	-	-
12	Silverwood Mobile Home, model SW20112 (2006)	-	-	-	-	-	-	-	-	-	-	-	-
	File Storage Trailer												
12	FV - County office sign with flags		25,000										
12	FV - Alarm system		36,000										
12	FV - Roof extension over back door		6,000										
	MRES/Aeromedical Building												
	La Crete Storage Shed - Fire Hall												
	Silverwood Mobile Home - Zama (Stall 17)												
	Silverwood Mobile Home - Zama (Stall 1)												
	La Crete Library						1,500,000						
	Fort Vermilion Fire Hall				1,000,000								
	Fort Vermilion Public Works Shop					900,000							
	Fort Vermilion Office Extension						750,000						
	Swimming Pool (Indoor)				800,000					3,000,000			
	Fort Vermilion Recreation Centre Upgrades								800,000				
	Zama Fitness Centre												
	Fort Vermilion Salt Shed			150,000									
	La Crete Salt Shed		202,000										
	Blumenort Shack Replacement		11,911										
	Fort Vermilion Site Development				150,000								
	Fort Vermilion Concrete Toilets		34,000										
	Hutch Lake Caretaker Shack			37,000									
	Hutch Lake Concrete Toilet			20,000									

Buildings

Dpt	Description	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
	Machesis Lake Concrete Toilet		17,000										
	Wadlin Lake Shelter - upper level			45,000									
		191,517	395,073	252,000	1,950,000	900,000	1,500,000	750,000	829,590	3,750,000	-	-	477,041
New Buildings			328,000	252,000	950,000		1,500,000	750,000		3,000,000	-	-	-

Bridges

4% inflation rate

Dpt	BF Number	Description *	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
32	multiple	Construction & rehabilitation	300,000												
32	multiple	Construction & rehabilitation	300,000	333,074											
32	multiple	Construction & rehabilitation	300,000		742,971										
32	multiple	Construction & rehabilitation & maintenance	420,000			472,443									
32	multiple	Construction & rehabilitation	300,000				350,958								
32	multiple	Construction & rehabilitation	300,000					364,996							
32	multiple	Construction & rehabilitation & maintenance	420,000						531,434						
32	multiple	Construction & rehabilitation	300,000							394,780					
32	multiple	Construction & rehabilitation	300,000								410,571				
32	multiple	Construction & rehabilitation & maintenance	420,000									597,791			
32	multiple	Construction & rehabilitation	300,000										444,073		
32	multiple	Construction & rehabilitation	300,000											461,836	
32	multiple	Construction & rehabilitation & maintenance	420,000												672,434
			4,380,000	333,074	742,971	472,443	350,958	364,996	531,434	394,780	410,571	597,791	444,073	461,836	672,434

* See the Mackenzie County 10 yr Bridge Forecast produced by Genivar for a more detailed breakdown of specific projects for each year. The 10 yr plan is subject to change due to ongoing inspections and unforeseen circumstances

Street Lights

4%

Location	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Zama Electricity Poles	53,513	8,943										
General		50,000	61,301	63,753	66,303	68,955	71,713	74,582	77,565	80,668	83,894	87,250
Total	53,513	58,943	61,301	63,753	66,303	68,955	71,713	74,582	77,565	80,668	83,894	87,250

Traffic Lights

Location	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
100st La Crete Traffic Lights			200,000									
	-	-	200,000	-	-	-	-	-	-	-	-	-

New

200,000

Roads

4% inflation r:

Location	Description	Note	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Urban Roads																	
La Crete			1														
101 St & 103 Ave			18,582	100,014													
101 St & 103 Ave	Pave Rural Std			1,398,000													
105th Ave	Base Pave			271,000													
91st Ave & 102nd St	Pave Pathway			15,500													
94th Ave	Pave Recap				338,498												
99th Ave	Pave Urban Std				1,256,948												
95th & 96th Ave	Pave Urban Std					1,325,042											
104th, 105th & 106th Ave	Pave Rural Std						1,152,751										
106th St and 97th Ave	Pave Urban Std							2,700,132									
103rd St	Pave Urban Std								854,215								
107th St & 106th Ave	Pave Urban Std								1,498,007								
102nd, 103rd & 104th Ave	Pave Rural Std									977,787							
102nd Ave	Pave Rural Std										701,688						
103rd & 104th Ave	Pave Rural Std											1,435,280					
108th St	Pave Rural Std												570,691				
105th & 106th Ave	Pave Rural Std													1,089,917			
109th Ave	Base Pave														2,187,342		
113th St	Base Pave															2,357,583	
98th St	Base Pave																1,589,861
Unidentified																	
Fort Vermilion																	
53rd St & 48th Ave				128,935													
53rd St & 48th Ave	Pave Urban Std			630,000													
48th St; 47th & 45th Ave	Pave Urban Std				989,285												
46th Ave & 47th St	Pave recap					185,261											
44th Ave	Pave Rural Std					170,092											
River Road West	Pave recap						437,061										
River Road East	Pave recap								1,736,941								
Road to West Hill	Pave Urban Std									2,438,200							
46th St and 45th Ave	Pave Rural Std							962,500									
Unidentified																	1,170,613
Zama																	
Aspen Drive				42,412													
Aspen Drive & S curve	Pave Rural Std			680,000													
Beach Road & Aspen	Pave Rural Std				769,010												
Wildcat Ave	Pave Rural Std						832,933										
Pine Ave & Wolf St	Pave Rural Std								889,497								

Roads

4% inflation r:

Location	Description	Note	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Beach Road	Base Pave										694,413						
Industrial Drive	Base Pave										1,173,031						
Oilmen Road	Base Pave											572,572					
Unidentified													615,782	640,413	666,029	692,671	720,377
Chip Seal						500,000					608,326					740,122	
Total Urban Roads			18,582	3,265,861	3,353,741	2,180,395	2,422,745	3,662,632	4,978,660	3,415,988	3,177,458	2,007,852	1,186,473	1,730,329	2,853,372	3,790,376	3,480,851
		Priority															
Rural Roads																	
Road Requests	Existing Lands	2	131,885	500,000	562,432	584,929	608,326	632,660	657,966	684,285	711,656	740,122	769,727	800,516	832,537	865,838	900,472
La Crete North (River Rd)	Base Pave	1			1,911,729												
LC South Access West	Base Pave	2				994,099											
LC West (Riverdrive)	Base Pave	3					1,033,863										
LC Airport road	Base Pave	4						2,150,435									
LC Sand Hills road	Base Pave	5									2,418,947						
AJA Friesen Road	Gravel Rebuild		175,902														
Foster Rd	Base Pave	1			1,911,729												
Heliport Rd	Base Pave	2				1,988,198											
Rocky Lane Rd Hwy58 south	Base Pave	3					2,067,726										
Blumenort Rd East	Base Pave	4						2,150,435									
HL Golfcourse Rd	Base Pave	5									1,209,473						
Total Rural Roads			307,787	500,000	4,385,890	3,567,226	3,709,915	4,933,529	657,966	684,285	4,340,076	740,122	769,727	800,516	832,537	865,838	900,472
Zama Access	New Pavement	Phase III	3,280,525	2,719,475													
	New Pavement	Phase IV		6,563,700													
	New Pavement	Phases					6,000,000		6,000,000		6,000,000		6,000,000				
	Pave recap				2,030,155	-				2,469,993		2,469,993		2,469,993		2,469,993	
88 Connector	New Pavement	Phase I	2,947,751	4,859,249													
	New Pavement	Phase II		7,013,100													
	New Pavement	Phase III		4,683,800													
	Pave recap								6,412,483								
Total Resource Roads			6,228,276	25,839,324	2,030,155	-	6,000,000	-	12,412,483	2,469,993	6,000,000	2,469,993	6,000,000	2,469,993	-	2,469,993	-
Total Roads			6,554,645	29,605,185	9,769,785	5,747,621	12,132,660	8,596,162	18,049,109	6,570,266	13,517,534	5,217,968	7,956,200	5,000,839	3,685,909	7,126,207	4,381,323
	New Roads		6,378,743	29,605,185	7,739,631	5,247,621	12,132,660	8,596,162	18,049,109	6,570,266	12,909,208	5,217,968	7,956,200	5,000,839	3,685,909	6,386,085	4,381,323
	Not New		175,902		2,030,155	500,000					608,326					740,122	

Road Related Drainage

4%

Location	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
High Level Rural	390,361	450,639										
Spruce Road		300,000										
General			520,000	540,800	562,432	584,929	608,326	632,660	657,966	684,285	711,656	740,122
Total	390,361	750,639	520,000	540,800	562,432	584,929	608,326	632,660	657,966	684,285	711,656	740,122

Water

4% inflation rate

Dpt	Address	Description	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Building														
41	Zama	Distribution pumphouse upgrade		897,075										
41	Fort Vermilion	Replace Chlorinator	8,697											
41	Fort Vermilion	WTP improvements/upgrades (need estimate)			364,000									
41	Fort Vermilion	WTP generator				216,320								
41	Fort Vermilion	Truck meter upgrade		25,000										
41	La Crete	replace steps at reservoir			7,280									
41	La Crete	Replace building at Wolf Lake water point	8,615											
41	La Crete	WTP generator				216,320								
41	La Crete	WTP add membrane filtration					2,249,728							
41	La Crete	WTP raw water truck fill upgrade						584,929						
	Fort Vermilion	50th St water & sewer extension	-	581,000										
Other Assets														
41	Zama	Install meter risers on industrial lots			151,424									
41	Fort Vermilion	De-sludge raw water ponds	162,909											
41	La Crete	aquifer study and addition of wells			108,160									
41	La Crete	Hydrant replacement program	42,014		162,240									
		Rural water line Phase I	179,831											
		Rural water line Phase II	53,069											
41	La Crete	Rural waterline exptension to LC Sawmills				168,730								
	La Crete	Rehab well 1		150,712										
	La Crete	Spare well pump and motor		13,000										
	La Crete	SCADA	-	7,500										
		General						632,660	657,966	684,285	711,656	740,122	769,727	800,516
			-											
Sub total =			455,135	1,674,287	793,104	601,370	2,249,728	1,217,589	657,966	684,285	711,656	740,122	769,727	800,516

New

2,249,728

Waste

4% inflation rate

Dpt	Address	Description	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	
Building															
	42	ZA	Lift station improvements/replacement		1,144,000										
	42	FV	Lift station building upgrades		75,000										
		All	Bin Replacement (2012)	33,366	22,000	22,880	23,795	24,747	25,737	26,766	27,837	28,950	30,109	31,313	32,565
				-											
	42	FV	de-sludge lagoon	46,800											
	42	LA	Lagoon upgrade/expansion	466,440	4,396,353										
	42	LA	teachers loop sewer trunk replacement			405,600									
				-											
			General			562,432	584,929	608,326	632,660	657,966	684,285	711,656	740,122	769,727	800,516
	43		Waste Transfer Station Upgrades (fencing + replacement of Blume shack)			87,500									
	43		Waste Transfer Station Upgrades (replacement of shack at RL)			12,500									
	43	FV	Waste Transfer Station Upgrades (FV/RL + 2 shacks)				75,000								
	43		Waste Transfer Station Upgrades (+ 2 shacks)					100,000							
43		Waste Transfer Station Upgrades									75,000				
43	ZA	Waste Transfer Station Upgrades - Zama shack											15,000		
			-												
Sub total =			546,606	5,637,353	1,090,912	683,724	633,073	758,396	684,732	712,122	740,606	845,231	816,040	833,081	

Recreational Boards

4%

Location	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
FV Rec Board	143,545	74,396										
LA Rec Board	54,202	34,298										
Zama Rec Board	75,657	39,343										
FV Rec Board		64,862										
LA Rec Board		86,000										
Zama Rec Board		31,000										
Splash Park		135,000										
Splash Park		135,000										
General			200,000	208,000	216,320	224,973	233,972	243,331	253,064	263,186	273,714	284,662
Total	273,404	599,899	200,000	208,000	216,320	224,973	233,972	243,331	253,064	263,186	273,714	284,662

New 270,000



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 27, 2013
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- 2014 AMSC Energy Program Roadshows
- ABDC Biomass Securing a Sustainable Supply Session
- Fort Vermilion Area Board of Trade – 100 Year Celebration
- Golden Range Society – Grand Opening of High Level Seniors Centre
- Mackenzie Library Board Meeting Minutes – January 14, 2013
- Smoky River Agricultural Trade Show
- La Crete Chamber of Commerce AGM
-
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RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel **Review by:** _____ **CAO** _____

From: [Amanda Marshall](#)
Subject: 2014 AMSC Energy Program Roadshows
Date: Tuesday, February 19, 2013 8:48:54 AM
Attachments: [image001.png](#)



2014 AMSC ENERGY PROGRAM ROADSHOWS

AMSC Energy invites you to attend one of the upcoming roadshows to introduce the new and enhanced 2014 AMSC Energy Program!

This event provides a presentation by AMSC Energy and its energy partner, TransAlta, on the background of the program, 2014 program enhancements and next steps. We look forward to having a discussion with you regarding the new program and your energy requirements.

Tuesday, March 19, 2013 - Edmonton

Holiday Inn Conference Centre
Edmonton South
(4438 Gateway Boulevard NW)

Thursday, March 21, 2013 - Calgary

Greenwood Inn and Suites
(3515 – 26 Street, NE)

Roadshows are from **10:30m-12:00pm**
with lunch following

The 2014 AMSC Energy Program delivers the **RIGHT PRODUCT**, the **RIGHT PARTNERSHIP**, and the **RIGHT PRICE** to Alberta's:

- Municipalities
- Municipally Related Organizations
- Not-for-profit Organizations

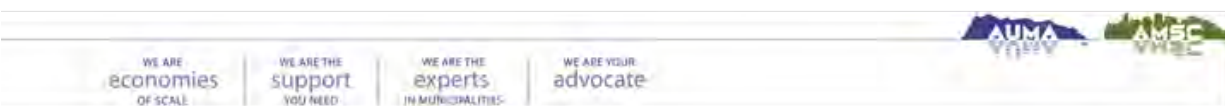
Providing stability, flexibility and expertise in procuring Natural Gas, Electricity and Green Power products at true wholesale market prices—making the **2014 AMSC Energy Program** unique and above the rest!

To register, visit

**[http://www.auma.ca/events/
eventdetails.do?eid=88](http://www.auma.ca/events/eventdetails.do?eid=88)**

We welcome everyone to attend one of the roadshows and look forward to seeing you there.

If you have any questions or require further information regarding the Roadshows, please contact



BIOMASS

Securing a Sustainable Supply

Join the Alberta Biomaterials Development Centre (ABDC) to learn about securing a sustainable biomass supply in Alberta.

This event will address the biomass inventory, supply chain logistics, end-user needs and environmental advantages of creating a biomass supply chain. This seminar will highlight lifecycle assessments to enhance the biomass supply chain in Alberta and provide the biomaterial industry with information regarding access to the supply chain. Biomass securing a sustainable supply will take place in Edmonton, Alberta March 5, 2013



ABDC is a unique portal that allows clients to easily navigate Alberta's biomaterial expertise and capacity. We offer clients access to a network of expertise at facilities throughout Alberta that contribute to business innovation and success.



Tentative Agenda

8 am – 8:30 am	Registration & coffee
8:30 am – 9 am	ABDC Introduction & Presentation
9 am – 10 am	Key note speaker
10 am – 10:20 am	Break
10:30 am – 12 pm	Breakout Sessions A) Resource Inventory B) Logistics
12 pm – 1 pm	Lunch
1 pm – 2:30 pm	Breakout Sessions A) Biomass End Users B) Lifecycle Assessment
2:30 pm – 2:50 pm	Break
2:50 pm – 3:45 pm	Biomass challenges and opportunities – Group Discussion
3:45 pm – 4 pm	ABDC Insights
Date	March 5, 2013
Time	8:00 am – 4:00 pm
Location	Delta Edmonton South 4404 Gateway Boulevard Edmonton, Alberta

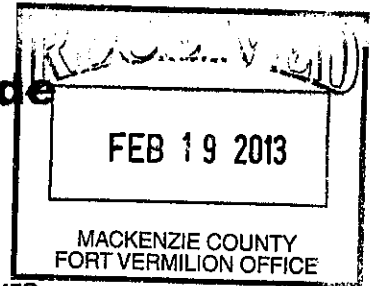
Lunch will be provided, space is limited.

RSVP to
ruth.desantis@gov.ab.ca or **403.948.8516**

For more information about ABDC visit
www.albertabiomaterials.ca

Fort Vermilion Area Board of Trade

Box 456
Fort Vermilion Alberta, T0H 1N0
Where Alberta began



Fort Vermilion Area Board of Trade Celebrates 100 yrs.
1914- to 2014

Notes from the Chairman:

This year prompts a special reason to become a member of the Fort Vermilion Area Board of Trade. You may as a volunteer, experience the satisfactions of achievements and recognize the outstanding growth of our communities.

This year we will be making preparations for the 100th anniversary celebration of the formation of the first Fort Vermilion Area Board of Trade in 1914. The celebration will take place during the 2014 year.

The celebration will focus on the people who first organized this Board. They were selected persons acting in a similar way as our County of today, only in a much smaller and special way. It is our intent to include people from the entire County of Mackenzie in this celebration in recognition of the first people who organized and prepared the vision for this County of today.

The role of the Board has changed somewhat but still has the same root values to its people it serves.

We will continue working on:

- Beautification project for the hamlet.
- The needs and well being of the community: constructive, individually, recreational or healthwise issues.
- the promotion of tourism and business,
- activities for personal involvement,
- Community cleanliness and tidiness.

We are always open to participate in other government developments and projects.

We look forward to your input as a valued member on the Board. Monthly meetings are on the first Tuesday of the Month at 7:30 p.m. in the Board Room of the Centennial Building, (Seniors Centre) 4801- River Road.

Sincerely Maarten Braat

Fort Vermilion Area Board of Trade

Box 456

Fort Vermilion Alberta, T0H 1N0

Where Alberta began

**Fort Vermilion Area Board of Trade Celebrates 100 yrs.
1914 to 2014**

The Fort Vermilion Area Board of Trade

Annual Meeting

will be held on

March 5, 7:30 p.m.

**In the Board of Trade
Board room
in the Centennial Building (Seniors Center)**

You are invited to

**Join us for a Social Lunch
and
review the new activities of the Board.**

Feb 5 mtg added many more projects
can we please have staff participation
at our mar 5 mtg.

Fort Vermilion Area Board of Trade

Box 456

Fort Vermilion Alberta, T0H 1N0

Where Alberta began

**Fort Vermilion Area Board of Trade Celebrates 100 yrs.
1914 to 2014**

Proposed projects:

This year the focus is on the 100th anniversary of the formation of the first Fort Vermilion and Area Board of Trade.

How can we best portray the 100th anniversary?

#1. We need a co-coordinator

2. We need participation

Ideas:

- **Develop the river banks - a built up bank along the river starting from the dock around the past the Airport.**
- **It is a flood barrier without it appearing to be Wasteland. - Asset to the airport.**
- **Not important even if it is not finished this year the start is an achievement.**
- **This bank to be developed into a park area such as in Peace River, and maintained as a community park.**
- **Tourist attraction – brings people to the river**
- **Opens for more activities on the river, more boats and swimming activities etc.**

- **Safer access to the area.**
- **Signage**
- **The clock tower – or something in a monument or structural gathering place or of significant importance.**
- **request or involve all the clubs, societies etc. in participation to recognize some of their function or achievements through out the years.**
- **Schools - project of history – research etc. or Similar topics.**
- **How do we incorporate the other communities as**
- **part of this celebration.**
- **Churches: topics of development etc.**
- **Do we need other buildings or improvements and where?**
- **We need volunteers and dedication to this end.**
- **Fund raising activities.**
- **Or do we just have a community supper and dance etc.?**

There are lots of things that this community can grow from. As business people some of us often hear the comment “ How clean the community is” thanks to our community and all the efforts that people have made to keep it that way. Thanks to home owners and the M.D persons who have helped to promote this theme. Help from our R.C.M.P is also a tribute to these comments. School recognizes clean up days on our streets and road ways. A side from this we also have other essential that need to be addressed.

From: [Bruce & Carol Bieraugle](#)
To: [Joulia Whittleton](#)
Subject: Golden Range Society High Level
Date: Wednesday, February 20, 2013 8:48:07 PM

We want to give you and the Council a 'heads up' on the official ribbon cutting Grand Opening of the High Level Seniors Centre so you can plan on representation there.

Friday, June 7 1:00 p.m. @ the HL Seniors Centre

We do not have a program in place as yet but will be organizing that in the coming months and will send a Formal Invitation to you when they are available. At present we hope to have reps from all governments to cut the ribbon followed by an open house. Our AGM is Feb 27 so that will mean some board changes which may bring new ideas on the opening; however, the date will remain June 7th.

Anyone who is in High Level is welcome to stop by the centre between Mon - Friday 9:30 - 4. There are still things to do there but we are open!!

Will keep in touch.

Carol Bieraugle, Secretary, (ph 780 926-2978)
The Golden Range Society of High Level

Smoky River Agricultural Trade Show

Log Cabin
Information
Seminars
Thurs. - Sat.

syngenta
Platinum Sponsor

Daily \$500
Door Prize

**Free
Admission**

Thanks to Our Gate Sponsors of the Day!

**Free
Parking**

2013 Show Times

Thursday March 14 ~ 12pm - 7pm →  **BASF**

The Chemical Company



PIONEER.
GRAIN • SEEDS

← Friday March 15 ~ 10am - 6pm

Saturday March 16 ~ 10am - 5pm →  **VITERRA**

Falher Regional Rec Complex

Falher, Alberta

Farmer Appreciation

Dinner & Comedy Night

Friday March 15, 6pm - 11pm

Featuring Perry James
& Sharon Widdup

Location: Knights Hall

\$20 Tickets Available at SARDA

Everyone 18+ Welcome! Limited Seating...

To Book Tickets Call 780-837-2900

Free Pancake Breakfast

8am - 10am

Fri. March 15

syngenta

Sat. March 16



Children's Activities

Location: Knights Hall

Saturday March 16, 10am - 5pm

*Farm Safety Program

*Air Play Castle

*Prizes

*Magic & Comedy Shows

For more information
check your show guide or
call Roch @ 780-837-2900

SARDA



La Crete & Area Chamber of Commerce
P.O. Box 1088, La Crete, AB T0H 2H0
Phone (780) 928-2278 Fax (780) 928-2234
admin@LaCreteChamber.com
LaCreteChamber.com

Joulia Whittleton
P.O. Box 640
4511-46 Avenue
Fort Vermilion, Alberta
T0H 1N0

February 20, 2013

Joulia Whittleton - CAO Mackenzie County,

On behalf of the La Crete & Area Chamber of Commerce I would like to personally invite you to attend our Annual General Meeting on March 2, 2013 at the La Crete Heritage Centre. We will be commemorating the Chamber's accomplishments on behalf of the community of La Crete & Area over the years. We will also be highlighting some goals for 2013.

The evening commences at 6:00pm. Our Keynote Speaker will be Tab Pollock – Chair of Alberta Chambers of Commerce. We would like to invite you to be among our Special Guest Speakers, having 3-5 minutes to have a few words that would resonate with our business membership.

We look forward to having you attend our upcoming AGM.

Sincerely,

Andrew Fehr
President, La Crete & Area Chamber of Commerce

